

**VILLAGE OF NEW GLARUS - VILLAGE BOARD PROCEEDINGS REGULAR MEETING**

Village Hall Board Room

319 2<sup>nd</sup> Street New Glarus, WI

Zoom Meeting Link: <https://us02web.zoom.us/j/88334858950>

7/18/2023

7:00 P.M.

<b>7:00 P.M. Regular Meeting</b>	<b>Page #</b>
1. Call to Order – Please Silence All Cell Phones	
2. Approval of agenda	
3. Public appearances and citizen comments on items not listed on this agenda. [Items will not be debated or acted upon at this meeting but will be referred to the proper staff/committee if action is required.] – <i>Please keep comments to 3 minutes</i>	
4. Approval of Consent Agenda	
A. Approval of Minutes of 7.5.23 Regular Meeting	4
B. Approval of Claims	6
C. June 2023 Building Inspection Report	11
D. June 2023 Police Report	12
E. June 2023 Financials	15
5. New Business	
A. Consideration/Discussion: Ridgeview Farms Application for Land Division by Certified Survey Map (CSM), Cardinal Crest Lane, Parcel 2301400440240	21
B. Consideration/Discussion: ARPA Projects Update	39
6. Parks and Recreation	
7. Public Works and Safety	
A. Consideration/Discussion: Special Event Permit - Art in the Park, Wilhelm Tell, 9/3	58
B. Consideration/Discussion: Special Event Permit- Family Fest, Grace Church, 9/8-9/11 (set up/tear down), event date 9/10	62
C. Consideration/Discussion: Special Event Permit - Fire Fest, NGFD, 8/5	69
D. Consideration/Discussion: Operator License for Amanda Babler, Stace Jones, Felicia Patterson & Iris Fanning	
E. Consideration/Discussion: Ordinance 23-06 to Amend Section 288-21 (C) of the Municipal Code of the Village of New Glarus	81
8. Personnel and Finance	
9. President’s Report	
10. Adjournment	

Roger Truttmann, President

AGENDA POSTED: N.G. Village Hall      7/14/23  
                           N.G. Post Office      7/14/23  
                           Bank of New Glarus    7/14/23

Kelsey Jenson, Clerk

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510

## Village Board Meeting Notes

July 18, 2023

### **Consent Agenda:**

Approval of Minutes of 7/5 Regular Meeting: The minutes are included in the packet for consideration.

Approval of Claims: The claims lists are included in your packet and include: ACH for payroll expenses and health insurance, e-check for life insurance, and journal entry for utilities; payroll vouchers 17388 to 17438 totaling \$43874.56; and checks 42185 to 42238 totaling \$420,575.78.

June 2023 Building Inspection Report: The report is included in the packet for consideration.

June 2023 Police Report: The report is included in the packet for consideration.

June 2023 Financials: The June financial report is included in the packet for consideration.

### **New Business:**

Consideration/Discussion: Ridgeview Farms Application for Land Division by Certified Survey Map (CSM), Cardinal Crest Lane, Parcel 2301400440240: The Village received an application for land division by CSM for a property in the Town of Exeter. The Joint Extraterritorial Zoning Commission will meet at 6:00 PM before the Village Board meeting and provide a recommendation.

Consideration/Discussion: ARPA Projects Update: A staff memo is included in the agenda packet that includes information on the remaining ARPA funds available and possible projects to utilize the remaining funds.

### **Public Works & Safety:**

Consideration/Discussion: Special Event Permit – Art in the Park, Willhelm Tell: The permit application is included in the agenda packet. The Public Works/Safety Committee reviewed at their July 12, 2023 meeting and recommended approval.

Consideration/Discussion: Special Event Permit – Family Fest, Grace Church: The permit application is included in the agenda packet. The Public Works/Safety Committee reviewed at their July 12, 2023 meeting and recommended approval.

Consideration/Discussion: Special Event Permit – Fire Fest, NGFD: The permit application is included in the agenda packet. The Public Works/Safety Committee reviewed at their July 12, 2023 meeting and recommended approval.

Consideration/Discussion: Operator License for Amanda Babler, Stace Jones, Felicia Patterson, & Iris Fanning: The Public Works/Safety Committee reviewed at their July 12, 2023 meeting and recommended approval.

Consideration/Discussion: Ordinance 23-06 to Amend Section 288-21 (C) of the Municipal Code of the Village of New Glarus: The proposed ordinance would restrict parking on the east side of

3<sup>rd</sup> Street from 4<sup>th</sup> Avenue to 6<sup>th</sup> Avenue. There is currently no parking on the east side of 3<sup>rd</sup> Street from 4<sup>th</sup> Avenue to 5<sup>th</sup> Avenue. Staff proposed this ordinance to make it easier for emergency vehicles to access Highway 39. The Public Works/Safety Committee reviewed this proposed parking change at their July 12, 2023 meeting and recommended approval.

VILLAGE BOARD PROCEEDINGS  
VILLAGE OF NEW GLARUS  
7/5/2023

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. and announced to silence all cell phones.

PRESENT: Chuck Phillipson, Mike Bell, Larry Stuessy, Peggy Kruse, Gof Thomson and Roger Truttman.

ABSENT: Mike Marty

ALSO PRESENT: Alexandra Sayre, Bekah Stauffacher (NG Chamber), Amy Trumble (Library Director), Joe Cockroft (Public Works Director), Lauren Freeman (Village Administrator), Chief Jeff Sturdevant (Police Chief), Kelsey Jenson (Clerk-Treasurer)

APPROVAL OF AGENDA: Motion by Larry Stuessy, second by Michael Bell to approve the 7.5.23 agenda. Motion carried (6-0).

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Chief Sturdevant introduced newly hired New Glarus Police Officer Brian Bennett to the Board.

CONSENT AGENDA: Motion by Larry Stuessy for approval of the consent agenda, second by Michael Bell. Motion carried (6-0).

APPROVAL OF MINUTES OF 6.20.23 Regular Meeting

APPROVAL OF CLAIMS: The claims lists were presented to the Board and include: ACH for payroll expenses, June credit card; wire for power - totaling \$203,689.61; payroll vouchers 17338 to 17389 totaling \$45,935.11; and checks 42138 to 42184 totaling \$274,446.19.

NEW BUSINESS

Consideration/Discussion: "Class B" Liquor License Applications (Fat Cat and Rusty Raven): Motion by Chuck Phillipson to grant "Class B" Liquor License to Fat Cat Coffee Works, striking "lawns" from the premise description, second by Gof Thomson. Motion carried (6-0).

Consideration/Discussion: 2024 Capital Financing Plan: Motion by Gof Thomson to approve New Business agenda items B & C, second by Chuck Phillipson. Motion carried (6-0).

Consideration/Discussion: Utilities Financial Planning Services: See motion above.

Consideration/Discussion: Resolution 23-23 Compliance Maintenance Annual Report (CMAR) Year 2022: Motion by Chuck Phillipson to approve R23-23 Compliance Maintenance Annual Report Year 2022, second by Peggy Kruse. Motion carried (6-0).

PARKS AND RECREATION: None.

PUBLIC WORKS AND SAFETY: None.

PERSONNEL AND FINANCE: None.

PRESIDENT'S REPORT: President Truttmann asked Public Works Director Joe Cockroft for an update on the ribbon cutting at the new substation. Director Cockroft said he hopes to have it at the end of July or in August once the grass is established.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 7:29 p.m.

– Kelsey Jenson,  
Clerk-Treasurer

*\*For more details on agenda items, please visit [newglarusvillage.com](http://newglarusvillage.com) to view the meeting agenda packet. A recording of the meeting is also available on the Village of New Glarus YouTube Channel.\**

Report Criteria:

Report type: Summary

Check.Check Issue Date = 07/19/2023

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
07/23	07/19/2023	42185	1120	ARAMARK UNIFORM SERVICES	464.91
07/23	07/19/2023	42186	6121	AUTO VALUE NEW GLARUS	10.48
07/23	07/19/2023	42187	4459	B & M TECHNICAL SERVICES	2,126.50
07/23	07/19/2023	42188	1165	BAKER & TAYLOR BOOKS	684.61
07/23	07/19/2023	42189	1210	BEACON ATHLETICS	542.20
07/23	07/19/2023	42190	5936	BELCO VEHICLE SOLUTIONS LLC	2,395.70
07/23	07/19/2023	42191	1255	BLANCHARDVILLE CO-OP	2,156.29
07/23	07/19/2023	42192	1275	BORDER STATES ELECTRIC SUP	1,165.30
07/23	07/19/2023	42193	4935	C.D. SMITH CONSTRUCTION INC.	306,280.00
07/23	07/19/2023	42194	6066	CDW GOVERNMENT	128.03
07/23	07/19/2023	42195	1435	CINTAS FIRE 636525	98.53
07/23	07/19/2023	42196	1445	CIVIC SYSTEMS LLC	5,994.00
07/23	07/19/2023	42197	5842	CLASSY CLEANERS	1,200.00
07/23	07/19/2023	42198	1555	CULLIGAN WATER CONDITIONING IN	19.55
07/23	07/19/2023	42199	4895	DAVY LABORATORIES	1,004.00
07/23	07/19/2023	42200	5582	DOA/DIVISION OF ENERGY SERVICE	518.00
07/23	07/19/2023	42201	4645	ELECTRICAL TESTING LABORATORY	1,101.93
07/23	07/19/2023	42202	6213	HART, COREY	50.00
07/23	07/19/2023	42203	5930	HYDROCORP	345.00
07/23	07/19/2023	42204	4312	JFTCO INC	1,469.54
07/23	07/19/2023	42205	6141	KAESTNER AUTO ELECTRIC CO	279.99
07/23	07/19/2023	42206	6014	LANTECH SERVICES LLC	765.00
07/23	07/19/2023	42207	5286	MDROFFERS CONSULTING LLC	472.50
07/23	07/19/2023	42208	2500	MIDWEST POOL SUPPLY	512.50
07/23	07/19/2023	42209	2515	MIDWEST TAPE LLC	68.22
07/23	07/19/2023	42210	2675	NCL OF WISCONSIN INC.	695.00
07/23	07/19/2023	42211	2705	NEW GLARUS FIRE DISTRICT	10,133.25
07/23	07/19/2023	42212	4754	NEW GLARUS HARDWARE	1,803.60
07/23	07/19/2023	42213	2730	NEW GLARUS POLICE ASSOC	15.00
07/23	07/19/2023	42214	5111	NEW LIFE PRESS	80.35
07/23	07/19/2023	42215	2745	NEWS PUBLISHING COMPANY	724.19
07/23	07/19/2023	42216	4560	NORTHERN LAKE SERVICE INC	850.00
07/23	07/19/2023	42217	2760	NOTARY BOND RENEWAL SER	30.00
07/23	07/19/2023	42218	6168	ODP BUSINESS SOLUTIONS LLC	118.29
07/23	07/19/2023	42219	6103	PHONES PLUS BIZ INC.	66.00
07/23	07/19/2023	42220	2990	RAY O'HERRON CO INC	97.24
07/23	07/19/2023	42221	6252	SAFE HAVEN DEFENSE WISCONSIN L	7,043.05
07/23	07/19/2023	42222	3120	SCHOOL DIST OF NEW GLARUS	368.53
07/23	07/19/2023	42223	5201	SEERA	895.77
07/23	07/19/2023	42224	6122	SHERWIN INDUSTRIES INC	280.00
07/23	07/19/2023	42225	4726	SHOE BOX	120.60
07/23	07/19/2023	42226	2490	SLOAN IMPLEMENT	912.29
07/23	07/19/2023	42227	3250	STRAND ASSOCIATES INC	47,651.26
07/23	07/19/2023	42228	3255	STREICHER'S	67.99
07/23	07/19/2023	42229	5285	TOTAL INSPECTION SERVICES LLC	7,435.80
07/23	07/19/2023	42230	3420	TOWN & COUNTRY ENG INC	7,108.65
07/23	07/19/2023	42231	3480	UNITED STATES CELLULAR	47.50
07/23	07/19/2023	42232	3510	USA BLUEBOOK	732.00
07/23	07/19/2023	42233	3565	VILLAGE OF NEW GLARUS-PETTY CA	65.76

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
07/23	07/19/2023	42234	3991	WE ENERGIES	1,482.88
07/23	07/19/2023	42235	6167	WI DEPARTMENT OF FINANCIAL INSTI	20.00
07/23	07/19/2023	42236	3805	WI PROF POLICE ASSN	129.00
07/23	07/19/2023	42237	3230	WI STATE LAB OF HYGIENE	28.00
07/23	07/19/2023	42238	5129	WIRTH, MIKE	1,721.00
Grand Totals:					<u>420,575.78</u>

Report Criteria:

Report type: Summary

Check.Check Issue Date = 07/19/2023

Report Criteria:

Check.Check Issue Date = 07/19/2023

---

<u>GL Invoice Acct</u>	<u>Amt</u>
Total 01:	518.00
Total 10:	43,867.16
Total 25:	1,058.26
Total 30:	69.90
Total 40:	349,640.91
Total 45:	2,206.07
Total 50:	18,483.21
Total 60:	4,724.88
Total 70:	7.39
Grand Totals:	<u>420,575.78</u>



**VILLAGE OF NEW GLARUS-CLAIMS PRESENTED -**

**7/18/2023**

CHECK #	PAYEE	DIST.	AMOUNT
ACH	941 Tax	PP# 14	13,402.23
ACH	WI Withholding	PP# 14	2,179.48
ACH	Great-West Retirement	deferred comp-pre tax	701.00
ACH	Great-West Retirement	deferred comp-post tax	150.00
e-check	Securian	August life insurance	661.02
ACH	Employee Trust Funds	August health insurance	26,950.26
JE	New Glarus Utilities	utilites	16,027.52
	<b>Sub-total</b>		<b>60,071.51</b>

**Payroll - paid 7/14/23**

17388	Kelsey Jenson	Clerk	1,700.31
17389	Deanna Young	Deputy Clerk	1,351.75
17390	Lauren Freeman	Administrator	2,146.13
17391	Mark Binger	PD	533.94
17392	Chanse Kaczmarek	PD	151.55
17393	Alex Brey	PD	2,036.26
17394	Hunter Krohn	PD	2,341.09
17395	Brian Bennett	PD	2,393.31
17396	Jeff Sturdevant	PD	2,694.03
17397	Molly Hultine	PD	639.27
17398	Ann Lahey	PD	592.80
17399	Joe Cockroft	PW	1,975.80
17400	Charles Loeffelholz	PW	1,788.92
17401	James (Sammy) Nelson	PW	526.62
17402	Kenneth Wolfe	PW	1,088.10
17403	Aaron Funseth	Water Treatment Plant	1,742.07
17404	Owen Palmer	PW	814.99
17405	Jason Borth	Utility	1,889.23
17406	William Kosmeder	Utility	2,265.29
17407	Kevin Funseth	Utility	3,494.07
17408	Beth Heller	Utility	1,202.82
17409	Erica Loeffelholz	Library	1,044.38
17410	Peggy Hammerly	Library	48.98
17411	Brooke Mathews	Library	942.85
17412	Alayna Lewis	Library	97.96
17413	Amy Trumble	Library	1,298.74
17414	Julie Hawkins	Library	446.81
17415	Amalia Morrison	Library	81.64
17416	Grady Johnson	Pool	250.91
17417	Megan Buol	Pool	974.22
17418	Chris Rear	Parks	355.34
17419	Mary Statz	Chalet	179.86
17420	Kari Morrison	Pool	194.80
17421	Kayla Zimmerman	Pool	218.06
17422	Karley Michels	Pool	51.94
17423	Eli Zimmerman	Pool	494.63
17424	Lindsey Schadewalt	Pool	193.01
17425	Sydney O' Flanagan	Pool	271.39

17426	Riley O' Flanagan	Pool	179.22
17427	Emery Johnson	Pool	353.49
17428	Keatan Zimmerman	Pool	5.08
17429	Ellie Eichelkraut	Pool	590.46
17430	Camryn Arnett	Pool	468.27
17431	Nathan Heil	Pool	71.11
17432	Delaney Lynch	Pool	160.00
17433	Breckyn Thompson	Pool	305.19
17434	Clem Meter Brooks	Pool	253.89
17435	Simon Zimmerman	Pool	470.72
17436	Dunnell Kendrick	Pool	33.25
17437	Delaney Hoeper	Pool	297.31
17438	Carter Nemergut	Pool	172.70
	<b>Payroll Subtotal</b>		<b>43,874.56</b>



**Jeff Sturdevant**  
**Chief of Police**  
 sturdevant@newglaruspolice.com



Office: 608-527-2145  
 Fax: 608-527-2062  
 info@newglaruspolice.com

"America's Little Switzerland"

July 5, 2023

To: Administrator Freeman and the New Glarus Public Safety/Works Committee

From: Chief Jeff Sturdevant

Reference: June Monthly Police Report

Here is the summary of the Police Department statistics for last month and the year to date calls for service along with a comparative to last year's numbers.

<b>Types of Calls</b>	<b>Current Month</b>	<b>Since Jan 1st</b>	<b>Total Last Year</b>
<b>Overall calls for service</b>	463	2186	3791
<b>Assist other agencies/departments</b>	92	252	528
<b>Incarcerated/Jailed</b>	3	16	44
<b>Traffic/Municipal Citations</b>	53	281	618
<b>Traffic Warnings</b>	81	449	738
<b>Parking Citations</b>	14	144	258
<b>Traffic Accidents</b>	2	6	42

**Notable information or call(s) for service:**

- 06-04-23, New Glarus High School Graduation and Car Parade went good with no incidents.
- 06-13-23, Officer Kaczmariski and Chief Sturdevant gave a safety presentation to the children that attend Kid's World Daycare. This event was held in the back parking lot at the Elementary School.

**Jeff Sturdevant**  
**Chief of Police**  
sturdevant@newglaruspolice.com



Office: 608-527-2145  
Fax: 608-527-2062  
info@newglaruspolice.com

"America's Little Switzerland"

- 06-15-23, Chief Sturdevant attended the Shepherd of the Hills Church for a meeting to help assist them in hiring a new pastor for the church. They requested members of the community that have been present in the community for years and leaders of the community.
- 06-16-23, Motor Vehicle Accident – An operator of a vehicle lost control of their vehicle while backing out of an angle parking spot and hit another legally parked vehicle and then continued down the road and struck a residence. The operator received minor injuries. The vehicles sustained disabling damage. The house sustained minor damage and no structural damage. The operator of the vehicle traveled over a city block before coming to rest against the house. The operator was cited for Unsafe Backing and a Driver Condition Report was completed.
- The Police Department handled four (4) drug investigations this month that resulted in arrest/citations. Three of the cases involved Marijuana and one case involved Methamphetamine. All cases either resulted in criminal charges and/or several citations.

#### **Ballistic Film:**

- The Ballistic Film process has been completed on all four windows at the Police Department. The staff is very pleased that this was completed for safety reasons and the overall outcome of the finished project.

#### **Festivals:**

- Polkafest and Beer, Bacon & Cheese (06-09-23 through 06-10-23) went over very well with minimal incidents. There were no major incidents.
- Blues, Brews and Food Trucks festival on 06-25-23 went good with no major incidents.

#### **Squads:**

- Currently in the process of getting the new SUV equip with all the emergency equipment. The squad should be completed within the week.
- The 2017 squad has been stripped of everything and will be auctioned off at Wisconsin Surplus sometime in July.

#### **Hiring Process Update:**

- Bennett is currently in the Field Training phase and started his first day on 06-21-23.
- The second subject that was offered the open fourth police officer position declined the job and accepted a position with another Police Department.



**Jeff Sturdevant**  
**Chief of Police**  
sturdevant@newglaruspolice.com

Office: 608-527-2145  
Fax: 608-527-2062  
info@newglaruspolice.com

"America's Little Switzerland"

**Probationary Period:**

- Officer Hunter Krohn has successfully completed his 18-month probationary period as of 06-28-23. Attached to the packet is a copy of the letter he was issued. Congratulations to Officer Krohn for completing his probationary period.

2023 BUDGET TO ACTUAL - JUNE

		2023 Actual to 6/30/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET
10-00-41110-000-000	PROPERTY TAXES	728,690	728,950	-260
10-00-41140-000-000	MOBILE HOME TAXES	5,894	9,500	-3,606
10-00-41150-000-000	NG HOME-PAYMENT IN LIEU	30,919	31,000	-81
10-00-41160-000-000	AG USE PENALTY	0	0	0
10-00-41310-000-000	UTILITY TAXES	117,228	235,456	-118,228
10-00-41800-000-000	INTEREST ON TAXES	120	50	70
		882,851	1,004,956	-122,105
10-00-43400-000-000	SHARED TAXES	0	235,831	-235,831
10-00-43411-000-000	FIRE INSURANCE DUES	0	9,100	-9,100
10-00-43520-000-000	STATE AID: POLICE TRAINING	0	500	-500
10-00-43521-000-000	STATE AID: OWI GRANT	0	0	0
10-00-43522-000-000	STATE AID: SEATBELT GRANT	0	0	0
10-00-43525-000-000	STATE AID: PD: HWY. SAFETY GRA	0	0	0
10-00-43526-000-000	STATE AID: PD DIGITAL RECORDIN	0	0	0
10-00-43527-000-000	STATE AID: RADIO GRANT	0	0	0
10-00-43528-000-000	STATE AID: 2014 BIKE RODEO GRA	0	0	0
10-00-43529-000-000	STATE AID: SPEED GRANT	0	0	0
10-00-43530-000-000	STATE AID: STREETS	67,761	135,523	-67,761
10-00-43535-000-000	STATE AID: LRIP	0	0	0
10-00-43540-000-000	STATE AID: COMPUTER	0	5,139	-5,139
10-00-43545-000-000	STATE AID: PERSONAL PROP. TAX	12,417	12,417	0
10-00-43546-000-000	STATE AID: VIDEO SERVICE PROVI	0	5,250	-5,250
10-00-43553-000-000	STATE AID: OTHER	0	0	0
10-00-43560-000-000	STATE AID: COVID-19 GRANT	0	0	0
10-00-43610-000-000	PAYMENTS FOR MUNICIPAL SERVICE	467	500	-33
10-00-43620-000-000	IN LIEU OF TAX: BICYCLE TRAIL	377	178	199
10-00-43710-000-000	COUNTY AID: ROADS	0	2,000	-2,000
10-00-43720-000-000	COUNTY AID: TOBACCO GRANT	0	0	0
10-00-43810-000-000	FED GRANT: BULLET PROOF VEST	1,070	0	1,070
		82,091	406,438	-324,347
10-00-44110-000-000	LIQUOR LICENSES	8,356	8,800	-444
10-00-44120-000-000	OPERATOR LICENSES	2,215	2,800	-585
10-00-44130-000-000	CIGARETTE LICENSES	300	250	50
10-00-44140-000-000	CTV FRANCHISE FEE	11,584	21,750	-10,166
10-00-44160-000-000	OTHER LICENSES	65	130	-65
10-00-44210-000-000	BICYCLE LICENSES	4	0	4
10-00-44220-000-000	DOG LICENSES	251	10	241
10-00-44310-000-001	BUILDING PERMITS-FENLEY	21,995	10,000	11,995
10-00-44910-000-001	SIGN PERMITS-FENLEY	250	200	50
10-00-44920-000-000	OTHER PERMITS	850	1,300	-450
10-00-44925-000-000	STREET USE PERMITS	295	800	-505
		46,166	46,040	126
10-00-45110-000-000	COURT PENALTIES & COSTS	5,063	11,000	-5,937
10-00-45120-000-000	PARKING VIOLATIONS	3,995	6,000	-2,005
10-00-45190-000-000	OTHER ORDINANCE VIOLATIONS	0	0	0
		9,058	17,000	-7,942
10-00-46110-000-000	CLERKS FEES	2,953	5,000	-2,047
10-00-46210-000-000	LAW ENFORCEMENT FEES	2,949	3,000	-51
10-00-46220-000-000	PUBLIC WORKS FEES	1,518	0	1,518
10-00-46300-000-000	Special Charge - Driveway	0	0	0
10-00-46720-000-000	PARKS	1,578	2,500	-922
10-00-46720-000-001	PARKS: SIGN RENTAL	39,700	25,000	14,700
10-00-46725-000-000	RECREATION CHILD PROGRAMS	1,282	900	382
10-00-46726-000-000	RECREATION ADULT PROGRAMS	0	0	0
10-00-46730-000-000	TRIATHLON	0	0	0
10-00-46735-000-000	SWIMMING POOL	31,122	40,000	-8,878
10-00-46735-000-001	SWIMMING POOL - LESSONS	6,456	6,500	-44
10-00-46735-000-003	POOL ADULT PROGRAMS	326	250	76
10-00-46735-000-004	POOL CHILD PROGRAMS	0	0	0
10-00-46736-000-000	SWIM TEAM	5,261	5,300	-39
10-00-46737-000-000	BASEBALL: ALL PROGRAMS	6,395	5,500	895

2023 BUDGET TO ACTUAL - JUNE

		2023	2023	DIFFERENCE
		Actual to	BUDGET	OVER/(UNDER)
		6/30/2023	12/31/2023	FEBRUARY TO BUDGET
10-00-46738-000-000	GIRLS SOFTBALL	2,589	3,000	-411
10-00-46739-000-000	BASEBALL:DON'T USE	0	0	0
10-00-46740-000-000	VILLAGE HALL	1,250	1,000	250
10-00-46745-000-000	OFFICE SPACE RENTS	0	0	0
10-00-46746-000-000	Office Space Rent-Light/Water	1,500	3,000	-1,500
10-00-46747-000-000	RENTALS: LIBRARY	0	0	0
		104,880	100,950	3,930
10-00-48100-000-000	INTEREST	85,348	5,000	80,348
10-00-48300-000-000	SALES MDSE & SUPPLY	1,060	3,000	-1,940
10-00-48300-000-002	SALES: RECREATION CONCESSIONS	0	0	0
10-00-48400-000-000	INSURANCE RECOVERIES	0	0	0
10-00-48500-000-000	DONATIONS	2,597	0	2,597
10-00-48500-000-001	DONATIONS-POLICE DEPT.	2,379	0	2,379
10-00-48500-000-002	DONATION: PD: COMMUNITY RELAT	300	0	300
10-00-48500-000-003	DONATIONS: TEAM SHIRT SPONSORS	0	0	0
10-00-48500-000-004	DONATION:WPPI FOR ECONOMIC DEV	0	1,000	-1,000
10-00-48600-000-000	REFUND PRIOR YEAR EXPENSES	2,196	0	2,196
		93,881	9,000	84,881
10-00-49120-000-000	PROCEEDS FROM LONG: TERM DEBT	0	0	0
10-00-49211-000-000	TRANSFER FROM ROOM TAX FUND	0	0	0
10-00-49220-000-000	TRANSFER FROM LIBRARY FUND	0	0	0
10-00-49250-000-000	TRANSFER FROM CHALET FUND	0	0	0
10-00-49260-000-000	TRANS FROM GENERAL FUND	0	0	0
10-00-49263-000-000	TRANSFER FROM DNR GRANT-FOREST	0	0	0
10-00-49300-000-000	SINKING FUNDS APPLIED	0	16,000	-16,000
10-00-49301-000-000	SURPLUS FUNDS APPLIED	0	29,130	-29,130
10-00-49999-000-000	MISCELLANEOUS REVENUE	84	0	84
		84	45,130	-45,046
<b>TOTAL REVENUE</b>		<b>1,219,010</b>	<b>1,629,514</b>	<b>-410,505</b>
10-00-51110-110-000	VILLAGE BOARD: SALARIES	5,500	0	5,500
10-00-51110-130-000	VILLAGE BOARD: FRINGE BENEFITS	421	0	421
10-00-51110-310-000	VILLAGE BOARD: GENERAL OPERATI	0	150	-150
10-00-51110-320-000	VILLAGE BOARD: PUBLICATIONS	0	0	0
10-00-51110-330-000	VILLAGE BOARD: TRAVEL & TRAINI	0	100	-100
10-00-51120-110-000	C & C: SALARIES	100	0	100
10-00-51120-130-000	C & C: FRINGE BENEFITS	8	0	8
10-00-51120-310-000	C & C: GENERAL OPERATIONS	250	100	150
10-00-51120-320-000	C & C: PUBLICATIONS	9	50	-41
10-00-51120-330-000	C & C: TRAVEL & TRAINING	40	400	-360
10-00-51300-310-000	VILLAGE ATTORNEY	5,444	9,000	-3,556
10-00-51300-310-001	VILLAGE ATTORNEY - COURT	6,848	10,734	-3,886
10-00-51300-310-002	VILLAGE ATTY: TOWN/VILLAGE CBA	0	0	0
10-00-51310-310-000	ORDINANCE CODIFICATION	695	6,500	-5,805
10-00-51400-310-000	ADMINISTRATIVE SUPPORT	8,110	10,500	-2,390
10-00-51410-110-000	PRESIDENT: SALARIES	3,000	0	3,000
10-00-51410-130-000	PRESIDENT: FRINGE BENEFITS	230	0	230
10-00-51410-310-000	PRESIDENT: GENERAL OPERATIONS	0	0	0
10-00-51410-320-000	PRESIDENT: PUBLICATIONS	0	0	0
10-00-51410-330-000	PRESIDENT: TRAVEL & TRAINING	0	0	0
10-00-51415-110-000	ADMINISTRATOR: SALARIES	21,972	1,920	20,052
10-00-51415-130-000	ADMINISTRATOR: FRINGE BENEFITS	3,123	0	3,123
10-00-51415-220-000	ADMINISTRATOR: UTILITIES	480	650	-170
10-00-51415-310-000	ADMINISTRATOR: GENERAL OPERATI	7,966	2,000	5,966
10-00-51415-320-000	ADMINISTRATOR: PUBLICATIONS	0	0	0
10-00-51415-330-000	ADMINISTRATOR: TRAVEL & TRAINI	642	3,000	-2,358
10-00-51420-110-000	CLERK: SALARIES	23,770	3,000	20,770
10-00-51420-130-000	CLERK: FRINGE BENEFITS	14,127	230	13,898
10-00-51420-220-000	CLERK: UTILITIES	549	1,200	-651
10-00-51420-310-000	CLERK: GENERAL OPERATIONS	1,923	4,000	-2,078
10-00-51420-320-000	CLERK: PUBLICATIONS	1,444	5,500	-4,056



2023 BUDGET TO ACTUAL - JUNE

		2023	2023	DIFFERENCE	
		Actual to	BUDGET	OVER/(UNDER)	
		6/30/2023	12/31/2023	FEBRUARY TO BUDGET	
10-00-51420-330-000	CLERK: TRAVEL & TRAINING	170	2,500	-2,330	
10-00-51440-110-000	ELECTIONS: SALARIES	2,359	0	2,359	
10-00-51440-130-000	ELECTIONS: FRINGE BENEFITS	0	0	0	
10-00-51440-310-000	ELECTIONS: GENERAL OPERATIONS	968	3,100	-2,132	
10-00-51440-320-000	ELECTIONS: PUBLICATIONS	187	175	12	
10-00-51440-330-000	ELECTIONS: TRAVEL & TRAINING	66	200	-134	
10-00-51510-110-000	TREASURER: SALARIES	19,616	0	19,616	
10-00-51510-130-000	TREASURER: FRINGE BENEFITS	11,516	0	11,516	
10-00-51510-310-000	TREASURER: GENERAL OPERATIONS	5,247	9,500	-4,253	
10-00-51510-320-000	TREASURER: PUBLICATIONS	0	600	-600	
10-00-51510-330-000	TREASURER: TRAVEL & TRAINING	510	1,000	-490	
10-00-51520-310-000	INDEPENDENT AUDIT	23,310	15,000	8,310	
10-00-51530-310-000	PROP ASSESS: GENERAL OPS	4,865	17,750	-12,885	
10-00-51600-110-000	VILLAGE HALL: SALARIES	101	2,706	-2,605	
10-00-51600-130-000	VILLAGE HALL: FRINGE BENEFITS	13	207	-194	
10-00-51600-220-000	VILLAGE HALL: UTILITIES	9,251	17,000	-7,749	
10-00-51600-291-000	VILLAGE HALL: PURCHASED SERVIC	7,719	16,750	-9,032	
10-00-51600-310-000	VILLAGE HALL: GENERAL OPERATIO	1,618	2,000	-382	
10-00-51600-350-000	VILLAGE HALL: REPAIR/EQUIPMENT	1,188	1,000	188	
10-00-51600-351-000	VILLAGE HALL: REPAIR/BUILDING	0	4,000	-4,000	
10-00-51600-352-000	VILLAGE HALL: REPAIR/GROUNDS	0	500	-500	
10-00-51910-310-000	PROPERTY TAX	0	0	0	
10-00-51930-310-000	PROPERTY INS: GENERAL OPS	33,334	15,500	17,834	
10-00-51935-310-000	LIABILITY INS: GENERAL OPS	59,322	23,600	35,722	
10-00-51950-310-000	UNEMPLOYMENT INS: GENERAL OPS	0	0	0	
		288,008	192,121	95,887	
10-00-52100-110-000	POLICE ADMIN: SALARIES	59,259	0	59,259	265,496
10-00-52100-130-000	POLICE ADMIN: FRINGE BENEFITS	8,146	0	8,146	388,542
10-00-52100-220-000	POLICE ADMIN: UTILITIES	2,732	8,300	-5,568	
10-00-52100-240-000	POLICE ADMIN: EQUIPMENT CONTRA	5,109	14,100	-8,991	
10-00-52100-310-000	POLICE ADMIN: GENERAL OPERATIO	5,701	7,850	-2,149	
10-00-52100-310-001	POLICE ADM:GO:FROM DONATIONS	7,772	0	7,772	
10-00-52100-310-002	POLICE ADM:GO:COMM. RELATIONS	1,193	0	1,193	
10-00-52100-320-000	POLICE ADMIN: PUBLICATIONS	0	0	0	
10-00-52100-330-000	POLICE ADMIN: TRAVEL & TRAININ	587	2,000	-1,413	
10-00-52100-700-000	POLICE ADM:HWY. SAFETY GRANT	0	0	0	
10-00-52120-110-000	POLICE PATROL: SALARIES	58,401	122,534	-64,133	
10-00-52120-110-001	POLICE PATROL: SAL:OT&HOLIDAY	17,307	101,338	-84,030	
10-00-52120-110-002	POLICE PATROL: SALARY:PARTTIME	23,716	1,979	21,738	
10-00-52120-110-003	PD PATROL: SAL-2016 SPEED GRAN	0	0	0	
10-00-52120-110-004	POLICE PATROL:SALARY OWI GRANT	0	0	0	
10-00-52120-110-005	POLICE PAT: SAL: SEATBELT GRNT	0	0	0	
10-00-52120-130-000	POLICE PATROL: FRINGE BENEFITS	44,846	71,552	-26,706	
10-00-52120-130-001	POLICE PATROL:FB:OT&HOLIDAY	3,566	30,908	-27,343	
10-00-52120-130-002	POLICE PATROL: FB: PARTTIME	1,814	382	1,432	
10-00-52120-130-003	PD PATROL: FRINGE-2016 SPEED G	0	0	0	
10-00-52120-130-004	POLICE PATROL:FRINGE OWI GRANT	0	0	0	
10-00-52120-130-005	POLICE PAT: FRNG: SEATBELT GRT	0	0	0	
10-00-52120-310-000	POLICE PATROL: GENERAL OPERATI	16,813	4,600	12,213	
10-00-52120-310-001	POLICE PATROL: SWAT	257	500	-243	
10-00-52120-310-002	PD PATROL: 2014 BIKE RODEO GRT	0	0	0	
10-00-52120-310-003	PD PATROL: 2014 BADGER TRACS	0	0	0	
10-00-52120-315-000	POLICE PATROL: FUEL	4,578	12,000	-7,422	
10-00-52120-350-000	POLICE PATROL: REPAIR/EQUIPMEN	1,843	6,000	-4,157	
10-00-52130-310-000	POLICE INVESTIGATION: GEN OPS	556	1,000	-444	
10-00-52140-310-000	POLICE TRAINING: GENERAL OPS	1,299	3,500	-2,201	
10-00-52210-310-000	FIRE SUPPRESSION: GENERAL OPS	60,871	69,971	-9,100	
10-00-52210-311-000	FIRE SUPPRESSION: HYDRANTS	0	0	0	
10-00-52300-310-000	AMBULANCE: GENERAL OPS	45,621	45,621	0	
10-00-52400-310-000	BLDG INSPECTION: GENERAL OPS	12,732	9,000	3,732	
10-00-52400-310-001	ZONING ADMINISTRATOR	0	0	0	

2023 BUDGET TO ACTUAL - JUNE

		2023 Actual to 6/30/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET
10-00-52500-220-000	EMERGENCY GOV: UTILITIES	95	125	-30
10-00-52500-310-000	EMERGENCY GOV: GENERAL OPS	0	75	-75
10-00-52500-320-000	EMERGENCY GOV: PUBLICATIONS	0	0	0
10-00-52500-330-000	EMERGENCY GOV: TRAVEL & TRAINI	0	100	-100
10-00-52500-350-000	EMERGENCY GOV: REPAIR/EQUIPMEN	0	0	0
10-00-52800-310-000	EMPLOYEE SAFETY: GENERAL OPS	1,486	2,250	-764
		<b>386,300</b>	<b>515,683</b>	<b>-129,383</b>
10-00-53100-110-000	STREET ADMIN: SALARIES	14,751	0	14,751
10-00-53100-130-000	STREET ADMIN: FRINGE BENEFITS	11,967	0	11,967
10-00-53100-220-000	STREET ADMIN: UTILITIES	260	630	-370
10-00-53100-310-000	STREET ADMIN: GENERAL OPERATIO	22	300	-278
10-00-53100-330-000	STREET ADMIN: TRAVEL & TRAININ	0	1,000	-1,000
10-00-53110-310-000	ENGINEERING	8,687	0	8,687
10-00-53230-110-000	VILLAGE GARAGE: SALARIES	0	1,373,032	-1,373,032
10-00-53230-130-000	VILLAGE GARAGE: FRINGE BENEFIT	5	618,646	-618,641
10-00-53230-220-000	VILLAGE GARAGE: UTILITIES	8,184	9,500	-1,316
10-00-53230-310-000	VILLAGE GARAGE: GENERAL OPERAT	937	1,000	-63
10-00-53230-350-000	VILLAGE GARAGE: REPAIR/EQUIPME	0	2,000	-2,000
10-00-53230-351-000	VILLAGE GARAGE: REPAIR/BUILDIN	9	2,000	-1,991
10-00-53240-110-000	MACH & EQUIP: SALARIES	3,300	0	3,300
10-00-53240-130-000	MACH & EQUIP: FRINGE BENEFITS	1,916	0	1,916
10-00-53240-240-000	MACH & EQUIP: EQUIP CONTRACTS	0	0	0
10-00-53240-310-000	MACH & EQUIP: GENERAL OPERATIO	0	500	-500
10-00-53240-315-000	MACH & EQUIP: FUEL	5,447	8,000	-2,553
10-00-53240-330-000	MACH & EQUIP: TRAVEL & TRAININ	0	0	0
10-00-53240-350-000	MACH & EQUIP: REPAIR/EQUIP	2,558	7,500	-4,942
10-00-53300-110-000	STREET MAIN/CONS: SALARIES	27,787	0	27,787
10-00-53300-110-001	STREET MAIN/CONS: SAL:CHAMBER	1,471	0	1,471
10-00-53300-130-000	STREET MAIN/CONS: FRINGE BENEF	16,320	0	16,320
10-00-53300-130-001	STREET MAIN/CONS: FB:CHAMBER	208	0	208
10-00-53300-310-000	STREET MAIN/CONS: GENERAL OPS	3,006	35,000	-31,994
10-00-53300-320-000	STREET MAIN/CONS: PUBLICATIONS	0	0	0
10-00-53420-310-000	STREET LIGHTING	18,568	38,000	-19,432
10-00-53430-310-000	SIDEWALKS: GENERAL OPERATIONS	0	0	0
10-00-53440-220-000	STORM SEWER: UTILITIES	898	1,000	-102
10-00-53440-310-000	STORM SEWERS: GENERAL OPERATIO	0	0	0
10-00-53460-110-000	SNOW REMOVAL: SALARIES	9,218	3,826	5,392
10-00-53460-130-000	SNOW REMOVAL: FRINGE BENEFITS	4,928	460	4,469
10-00-53460-291-000	SNOW REMOVAL: PURCHASED SERVIC	0	2,500	-2,500
10-00-53460-310-000	SNOW REMOVAL: GENERAL OPERATIC	16,723	28,000	-11,277
10-00-53470-110-000	SIGNS: SALARIES	451	26,476	-26,024
10-00-53470-130-000	SIGNS: FRINGE BENEFITS	296	12,592	-12,296
10-00-53470-220-000	SIGNS: UTILITIES	105	150	-45
10-00-53470-310-000	SIGNS: GENERAL OPERATIONS	141	2,000	-1,859
10-00-53490-310-000	CURB & GUTTER: GENERAL OPERATI	0	0	0
10-00-53650-110-000	DUMP: SALARIES	232	8,385	-8,152
10-00-53650-130-000	DUMP: FRINGE BENEFITS	132	5,211	-5,079
10-00-53650-310-000	DUMP: GENERAL OPERATIONS	0	0	0
10-00-53650-390-000	DUMP: LICENSES	165	165	0
		<b>158,693</b>	<b>2,187,872</b>	<b>-2,029,180</b>
10-00-55200-110-000	PARKS: SALARIES	3,756	32,925	-29,169
10-00-55200-130-000	PARKS: FRINGE BENEFITS	992	20,463	-19,471
10-00-55200-220-000	PARKS: UTILITIES	2,720	4,000	-1,280
10-00-55200-291-000	PARKS: PURCHASED SERVICE	10,541	20,000	-9,459
10-00-55200-310-000	PARKS: GENERAL OPERATIONS	1,839	2,000	-161
10-00-55200-310-001	PARKS: GEN. OPS. SIGNS	14,568	8,500	6,068
10-00-55200-310-002	PARKS: DOG PARK	0	0	0
10-00-55200-320-000	PARKS: PUBLICATIONS	0	0	0
10-00-55200-350-000	PARKS: REPAIR/EQUIPMENT	331	1,500	-1,169
10-00-55200-351-000	PARKS: REPAIR/BUILDING	0	500	-500
10-00-55200-352-000	PARKS: REPAIR/GROUNDS	800	5,200	-4,400

2023 BUDGET TO ACTUAL - JUNE

	2023 Actual to 6/30/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET	
10-00-55210-110-000	FLORAL CLOCK: SALARIES	16	0	16
10-00-55210-130-000	FLORAL CLOCK: FRINGE BENEFITS	19	0	19
10-00-55210-220-000	FLORAL CLOCK: UTILITIES	275	500	-225
10-00-55210-310-000	FLORAL CLOCK: GENERAL OPERATIO	5,503	5,000	503
10-00-55210-350-000	FLORAL CLOCK: REPAIR/EQUIPMENT	2,065	0	2,065
10-00-55210-352-000	FLORAL CLOCK: REPAIR/GROUNDS	0	100	-100
10-00-55300-110-000	RECREATION: SALARIES	437	2,037	-1,599
10-00-55300-130-000	RECREATION: FRINGE BENEFITS	33	1,220	-1,186
10-00-55300-310-000	RECREATION: GENERAL OPERATIONS	0	0	0
10-00-55300-310-001	RECREATION: LITTLE LEAGUE/GIRL	1,880	10,000	-8,120
10-00-55300-310-002	TRIATHLON	0	0	0
10-00-55300-310-003	RECREATION: TEAM SHIRTS	0	0	0
10-00-55300-320-000	RECREATION: PUBLICATIONS	0	0	0
10-00-55300-330-000	RECREATION: TRAVEL & TRAINING	0	0	0
10-00-55300-340-000	FESTIVAL/EVENT EXPENSE	0	0	0
10-00-55420-110-000	POOL: SALARIES	9,725	6,819	2,906
10-00-55420-110-001	POOL: SALARIES: LESSONS	3,324	1,543	1,781
10-00-55420-110-002	POOL: SALARIES: SWIM TEAM	532	3,600	-3,068
10-00-55420-130-000	POOL: FRINGE BENEFITS	1,077	522	556
10-00-55420-130-001	POOL: FRINGE BENEFIT: LESSONS	254	118	136
10-00-55420-130-002	POOL: FRINGE BENEFITS: SWIM TE	41	275	-235
10-00-55420-220-000	POOL: UTILITIES	4,991	15,000	-10,009
10-00-55420-291-000	POOL: PURCHASED SERVICES	5,776	9,000	-3,224
10-00-55420-310-000	POOL: GENERAL OPERATIONS	1,305	3,000	-1,695
10-00-55420-310-002	POOL: SWIM TEAM	0	300	-300
10-00-55420-320-000	POOL: PUBLICATIONS	17	250	-233
10-00-55420-330-000	POOL: TRAVEL & TRAINING	0	400	-400
10-00-55420-350-000	POOL: REPAIR/EQUIPMENT	19,600	4,000	15,600
10-00-55420-351-000	POOL: REPAIR/BUILDING	0	250	-250
10-00-55420-352-000	POOL: REPAIR/GROUNDS	13,574	11,750	1,824
10-00-55420-390-000	POOL: LICENSES	425	425	0
10-00-55600-310-000	CABLE TELEVISION: GENERAL OPS	0	0	0
		106,417	171,196	-64,780
10-00-56110-110-000	FORESTRY: SALARIES	0	4,601	-4,601
10-00-56110-130-000	FORESTRY: FRINGE BENEFITS	0	2,860	-2,860
10-00-56110-220-000	FORESTRY: UTILITIES	0	0	0
10-00-56110-310-000	FORESTRY: GENERAL OPERATIONS	748	2,120	-1,372
10-00-56110-310-001	FORESTRY: TREE PRUNING	0	0	0
10-00-56110-310-002	FORESTRY: ARBOR DAY PLANTING	3,790	6,000	-2,210
10-00-56110-310-004	FORESTRY: GEN.OP.:GRANT	0	0	0
10-00-56110-310-005	FORESTRY: TREE/STUMP REMOVAL	20,985	24,000	-3,015
10-00-56110-320-000	FORESTRY: PUBLICATIONS	0	50	-50
10-00-56110-330-000	FORESTRY: TRAVEL & TRAINING	0	0	0
10-00-56701-310-000	GREEN CTY DEV: GENERAL OPS	0	0	0
10-00-56702-310-000	ECONOMIC DEVELOPMENT	0	1,000	-1,000
10-00-56702-810-000	ECONOMIC DEV: CAPITAL OUTLAY	0	0	0
10-00-56715-310-000	DT BUSINESS IMP: GENERAL OPS	0	0	0
		25,523	40,631	-15,108
10-00-57200-291-000	PLANNING: PROFESSIONAL SERVICE	175	3,000	-2,825
		175	3,000	-2,825
10-00-59212-999-000	TRANSFER TO BOND FUND	0	0	0
10-00-59220-999-000	TRANSFER TO CHALET FUND	0	0	0
10-00-59230-999-000	TRANSFER TO DEBT SERVICE FUND	0	0	0
10-00-59260-999-000	TRANSFER TO GEN CAPT PRJT FD	0	0	0
10-00-59265-999-000	TRANSFER TO LIBRARY FUND	0	0	0
10-00-59900-001-000	SPECIAL PURPOSE TAX REVENUE	0	800	-800
10-00-59900-005-000	SP PURP TAX REV: EQUIPMENT FUN	0	0	0
10-00-59900-006-000	SP PURP TAX REV: PARK FUND	0	0	0
10-00-59900-008-000	SP PURP TAX REV: SQUAD FUND	0	0	0
		0	800	-800

2023 BUDGET TO ACTUAL - JUNE

	2023 Actual to 6/30/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET
TOTAL EXPENSE	965,116	3,111,304	-2,146,188
NET	253,894		

To: New Glarus Extraterritorial Zoning (ETZ) Committee

From: Mark Roffers, Village Planning Consultant

Date: July 13, 2023

Re: "Ridgeview Farms" CSM, Argue Road/Cardinal Crest Lane

---

This CSM will facilitate the division of an existing outlot in the Ridgeview Farms subdivision in two. The smaller of the two proposed lots (Lot 2) would remain with the homeowner's association and the larger (Lot 1) to remain available for agriculture and with the division could be sold separately.

This CSM is at the northeast edge of the Village's extraterritorial land division review jurisdiction, and outside of the Village's extraterritorial zoning area. The division has no foreseeable impact on the Village, complies with all applicable Village subdivision ordinance provisions, and appears technically correct (though I did not review the legal description on CSM Sheet 4).

I note that the southwest corner of the CSM falls within the Town of New Glarus, but that Town is not listed as an approval entity on Sheet 5. Perhaps this CSM is somehow exempt from Town of New Glarus land division review or the Town waived such review.

I recommend that the ETZ Committee recommend Village Board approval of the "Ridgeview Farms" CSM, dated 6/20/23, with no Village conditions.

PERMIT FEE: 100.00 ypd.  
PERMIT NO.: 23CSM02

VILLAGE OF NEW GLARUS  
APPLICATION FOR LAND DIVISION OR CONSOLIDATION BY  
CERTIFIED SURVEY MAP [CSM]

TODAY'S DATE: 7/6/2023

JAMES M. BAKER

APPLICANT NAME: TALARCZYK LAND SURVEYS, LLC AGENT FOR CARL ATWELL  
ADDRESS: 517 2ND AVE., NEW GLARUS, WF 33574  
TELEPHONE: 608-527-5216

SITE ADDRESS: CARDINAL CREST LANE

DESCRIPTION OF SITE BY LOT, BLOCK AND RECORDED SUBDIVISION OR BY  
METES & BOUNDS: PART OF OUTLOT 2 OF CSM 3653 (V.114, P.18-21)  
IN SECTION 12-4-7 (NEW GLARUS) & 7-4-8 (EXETER), GREEN CO., WF.

23014-0044.0240

PRESENT ZONING OF SITE: AGRICULTURAL

**NOTICE TO APPLICANT:**

ATTACH FIFTEEN (15) COPIES OF CERTIFIED SURVEY MAP PREPARED BY REGISTERED SURVEYOR SHOWING ALL THE INFORMATION REQUIRED FOR A BUILDING PERMIT AND EXISTING AND PROPOSED LANDSCAPING.

ATTACH PLOT MAP TO SHOW LOCATION OF CSM.

ATTACH COMPLETED ENVIRONMENTAL ASSESSMENT CHECKLIST.

  
Applicant Signature

## CHECKLIST FOR LAND DIVISION OR CONSOLIDATION BY CSM APPLICATION

Completed land division or consolidation by CSM application must be submitted to Village Clerk's Office, along with fee and other requirements outlined by checklist.

**Applications must be received 15 days prior to the Plan Commission meeting in order to be placed on agenda to meet publication deadlines.** The Plan Commission meets the 3<sup>rd</sup> Thursday of each month and Village Board meets the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday.

The application will be placed on agenda only after completed form and fee have been filed with the Village Clerk's Office. Please note all applications must be reviewed by the Plan Commission and forwarded to Village Board for final action.

### Required Items:

- 1. Completed land division or consolidation by CSM application.
- 2. Fifteen (15) copies of Certified Survey Map (CSM) prepared by registered surveyor showing all the information required for a building permit and existing and proposed landscaping.
- 3. Plot map to show location of CSM.
- 4. Completed Environmental Assessment checklist (attached to application).
- 4. Fee of \$100.00 (Resolution R10-05).

PRESENTED TO VILLAGE CLERK: 7/7/2023  
REFERRED TO ZONING ADMINISTRATOR: \_\_\_\_\_  
REFERRED TO PLAN COMMISSION: \_\_\_\_\_  
PLAN COMMISSION REVIEW: \_\_\_\_\_  
PUBLICATION OF AGENDA [class 1]: \_\_\_\_\_

DETERMINATION:        APPROVE                    CONDITIONALLY            DENY  
    APPROVE

DATE: \_\_\_\_\_

IF CONDITIONALLY APPROVED STATE SPECIFICS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Village Plan Commission Chairman

PRESENTED TO VILLAGE BOARD: \_\_\_\_\_

DETERMINATION:        APPROVE                    CONDITIONALLY APPROVE

DATE: \_\_\_\_\_

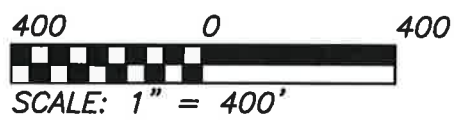
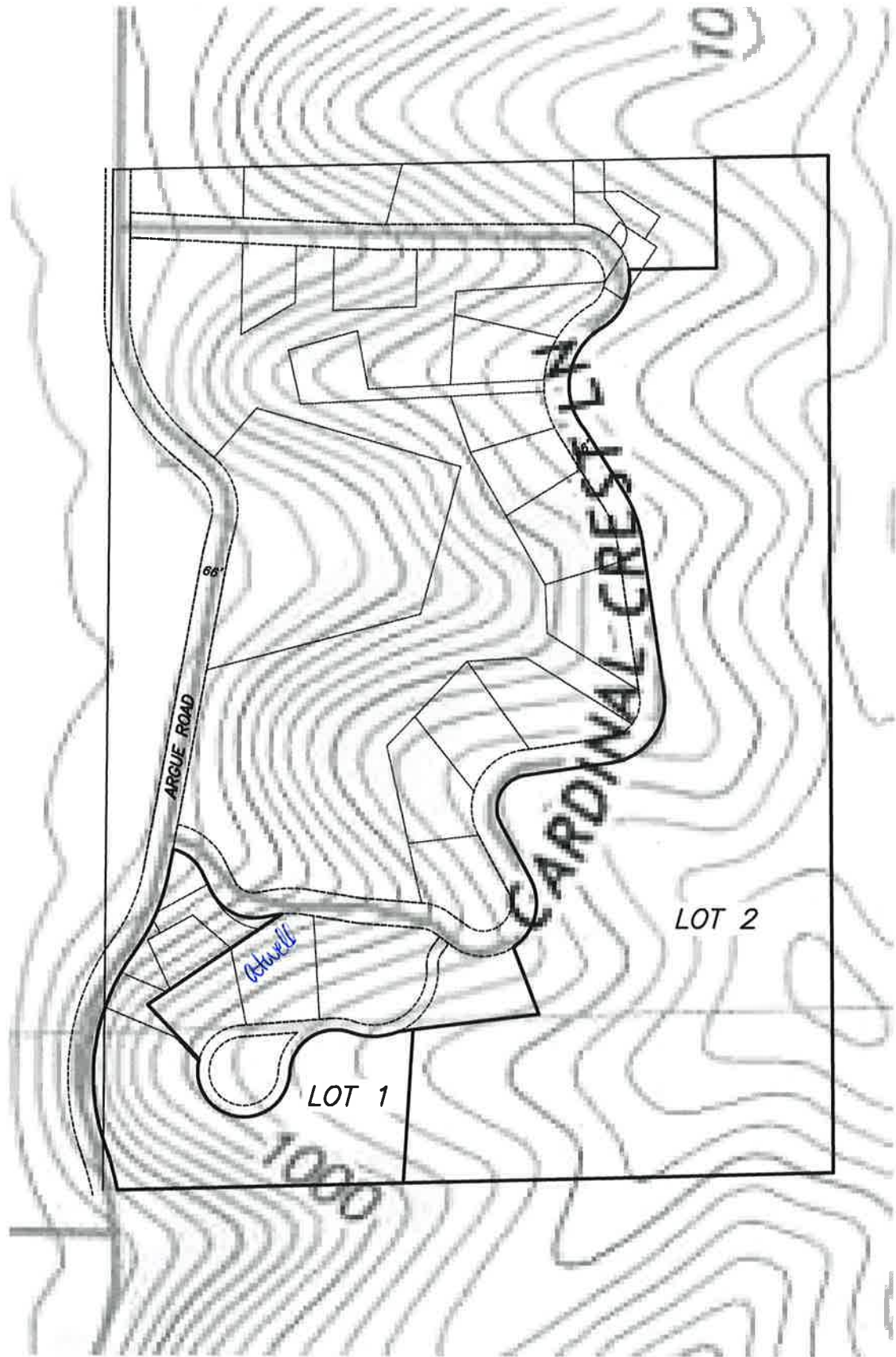
IF CONDITIONALLY APPROVED STATE SPECIFICS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Village President

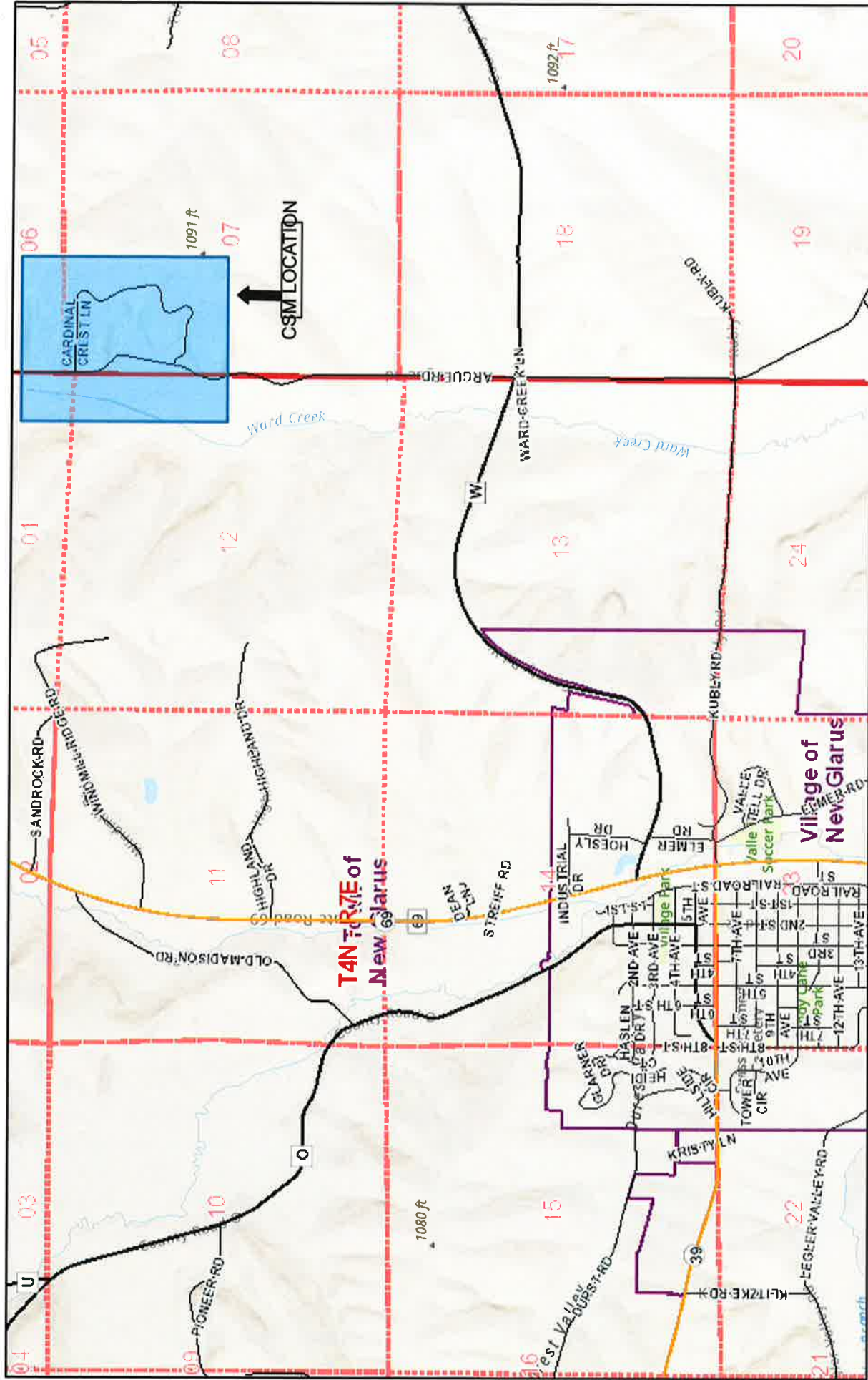






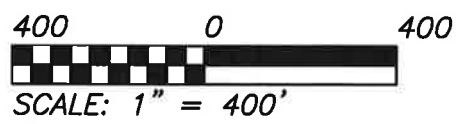


# Green County Map



Green County assumes no responsibility for improper use; the information provided is not guaranteed for accuracy, nor substitutes for professional legal advice. All warranties are disclaimed.







**VILLAGE OF NEW GLARUS ENVIRONMENTAL ASSESSMENT CHECKLIST  
FOR SUBDIVISIONS AND LAND DIVISIONS BY CERTIFIED SURVEY**

Project Name: Certified Survey Map  
 Applicant's Name: Carl Atwell

**All "Yes" answers must be explained in detail by attaching maps and supportive documentation describing the impacts of the proposed development/land division.**

**LAND RESOURCES**

**Does the project site involve any of the following:**  
 (If "yes", how does the developer propose to address the matter?)

	Yes	No
<b>Changes in relief and drainage patterns?</b> If yes, attach two (2) copies of: <input type="checkbox"/> A topographic map showing, at a minimum, two (2) foot contour intervals.		X
<b>A floodplain?</b> If yes, attach two (2) copies of: <input type="checkbox"/> A typical stream valley cross-section showing 1) the channel of the stream; 2) the 100-year floodplains limits and 3) floodway limits [if officially adopted] of each side of the channel; AND <input type="checkbox"/> A cross-section of the area to be developed		X
<b>An area of soil instability - greater than 20% slope and/or organic soils, peats, or mucks at or near the surface?</b> <i>bordering Argue Road.</i>	X	
<b>Prime agricultural land (Class I, II, or III soils)?</b>	X	
<b>Wetlands and mapped environmental corridors?</b>		X
<b>Unique physical features or wildlife habitat?</b>		X

**WATER RESOURCES**

**Does the proposed project involve any of the following:**

<b>Location within the area traversed by a navigable stream or dry run?</b>		X
---	--	---

**HUMAN AND SCIENTIFIC INTEREST**

**Does the project site involve any of the following:**

<b>An area of archeological or geological interest?</b>		X
<b>An area of historical interest?</b>		X
<b>An area of buildings or monuments with unique architecture?</b>		X
<b>Unique, uncommon, or rare plant or animal habitats?</b>		X
<b>Mature native tree species?</b> <i>Some of varying species along Argue Road on steeper topography.</i>	X	32



ENERGY, TRANSPORTATION AND COMMUNICATIONS		
Does the development encompass any future street appearing on the Village of New Glarus Official Map?		X
Is the development traversed by an existing or planned utility corridor (gas, electricity, water, sewer interceptor, communications, storm sewer)?		X
VILLAGE PLANNING		
Is the development consistent with the Village Master Plan and other adopted planning documents?	X	
<p>Please provide any other relevant information below:</p> <p>2 lot C.S.M. of part of existing outlot.</p> <p>Lot 1: 41.03 Acres to remain in agricultural use.</p> <p>Lot 2: 8.14 Acres to be owned by home owner's association. This lot is to remain open space.</p> <p>There are some mature trees growing on the steeper slopes of Lot 2 and are visible on exhibit with aerial photo.</p> <p>Slopes of greater than 20% exist on Lot 2 along Argue Road. The C.S.M exterior is shown on the contour exhibit.</p>		

AGENT: James M. Baker  
Telarczyk Land Survey LLC

for Carl Atwell



7/6/2023







Date

Applicant Signature

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Part of Outlot 2 of Certified Survey Map 3653 (Vol. 14, Pages 18-21) being in the Northeast, Southeast, and Southwest 1/4s of the Northwest 1/4 of Section 7, Town 4 North, Range 8 East, Town of Exeter, and the Southeast 1/4 of the Northeast 1/4 of Section 12, Town 4 North, Range 7 East, Town of New Glarus, Green County, Wisconsin.

**LEGEND:**

-  Cast aluminum monument found
-  PVC with brass cap monument found
-  1" iron pipe found
-  1-1/4" solid round iron rod found
-  3/4" solid round iron rod found
-  3/4" x 24" solid round iron rod set, weighing 1.50 lbs per lineal foot

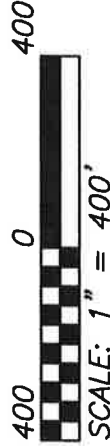
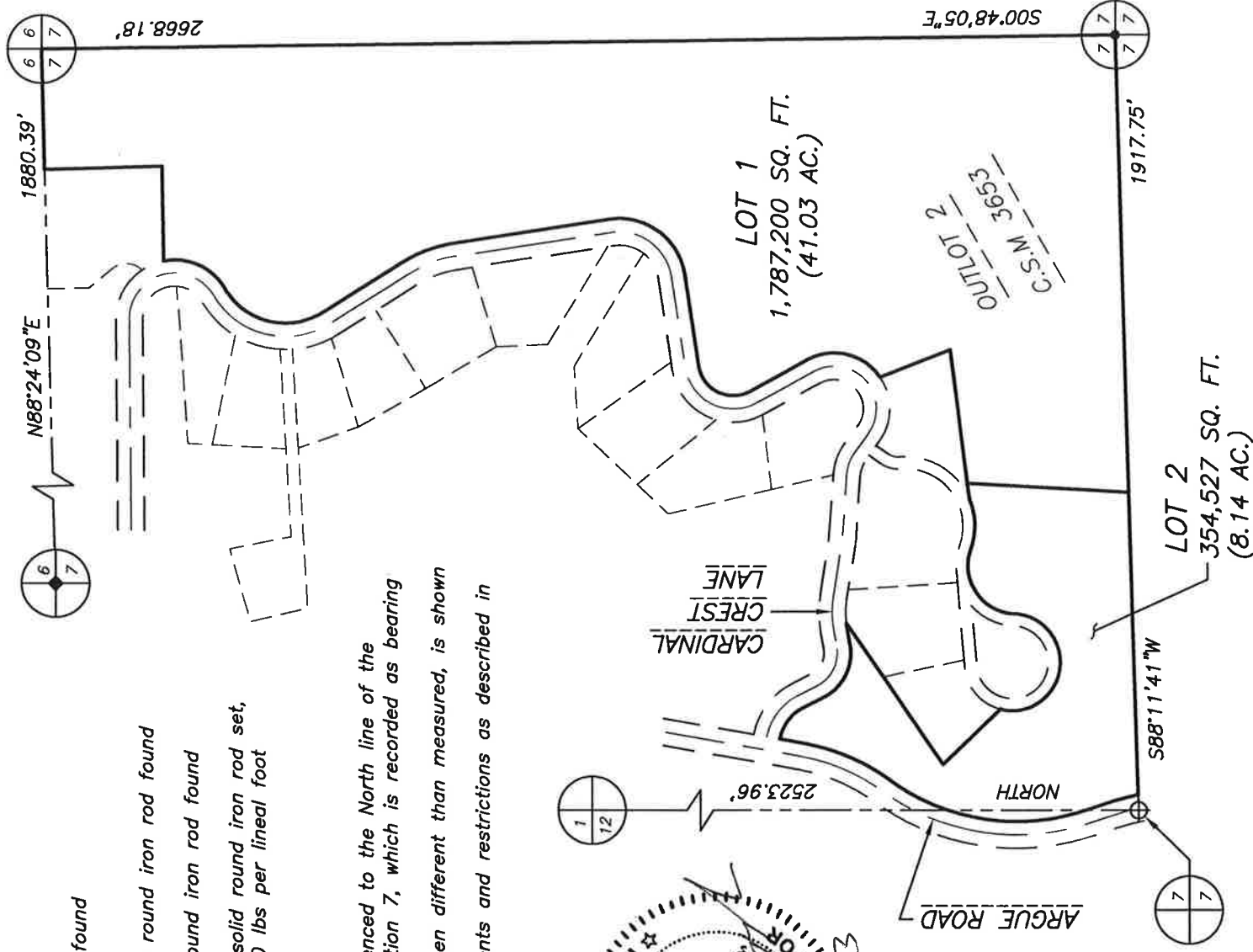
**PREPARED FOR:**

Carl Atwell  
 N9142 Cardinal Crest Lane  
 New Glarus, WI 53574  
 (608) 772-2483

**NOTES:**

- 1.) Bearings are referenced to the North line of the Northwest 1/4 of Section 7, which is recorded as bearing N88°24'09"E.
- 2.) Recorded data, when different than measured, is shown in parenthesis.
- 3.) Subject to easements and restrictions as described in Document #431161.

VOL. \_\_\_\_\_ PAGE \_\_\_\_\_



JOB NO. 23097  
 POINTS 21241  
 DRWG. 23097.1  
 DRAWN BY JMB

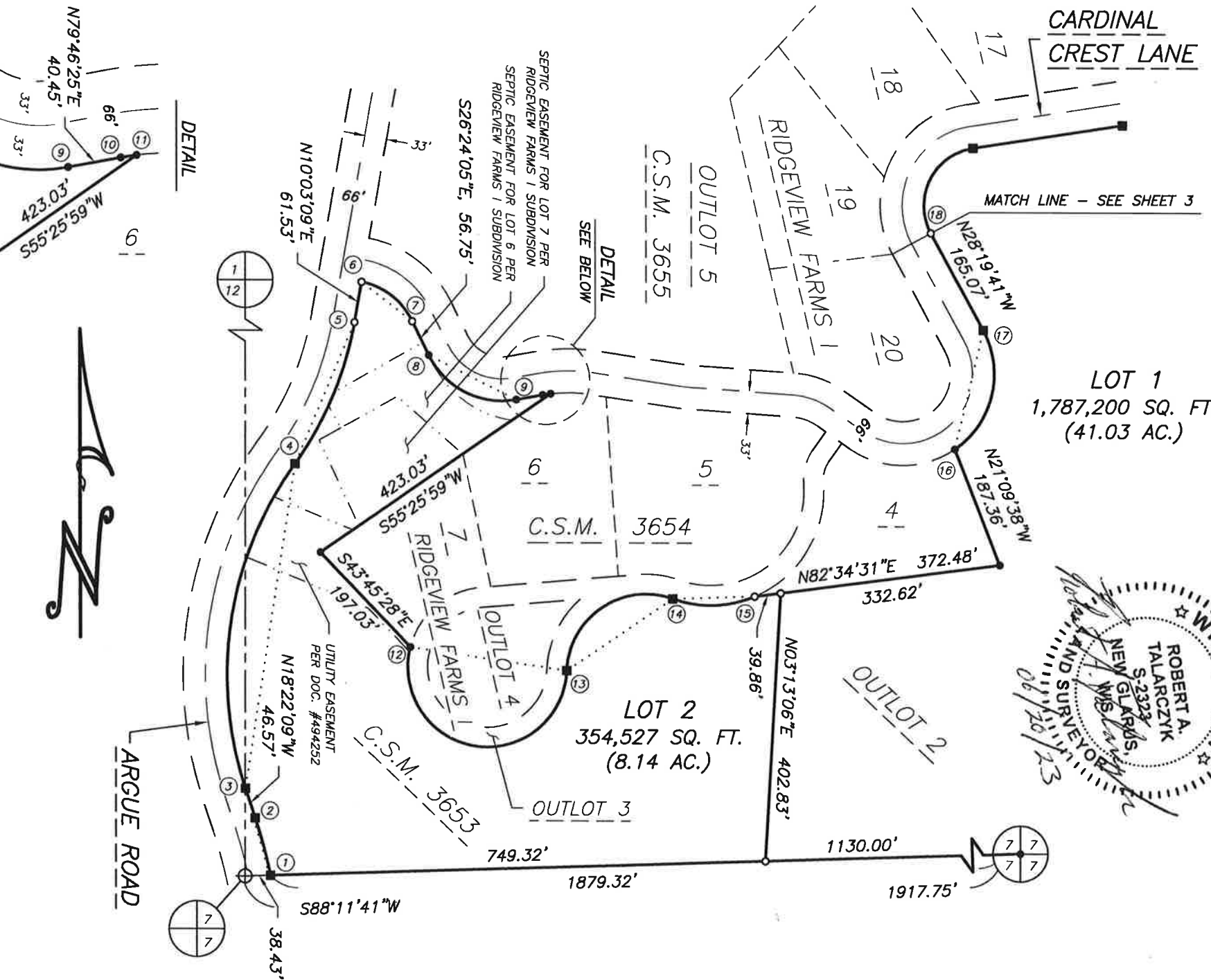


517 2nd Avenue  
 New Glarus, WI 53574  
 608-527-5216  
 www.talarczyk surveys.com

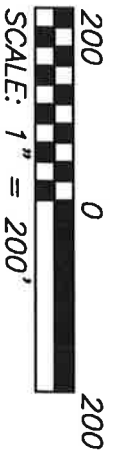
# CERTIFIED SURVEY MAP

NO. \_\_\_\_\_

Part of Outlot 2 of Certified Survey Map 3653 (Vol. 14, Pages 18-21) being in the Northeast, Southeast, and Southwest 1/4s of the Northwest 1/4 of Section 7, Town 4 North, Range 8 East, Town of Exeter, and the Southeast 1/4 of the Northeast 1/4 of Section 12, Town 4 North, Range 7 East, Town of New Glarus, Green County, Wisconsin.



JOB NO. 23097  
POINTS 21241  
DRWG. 23097\_1  
DRAWN BY JMB

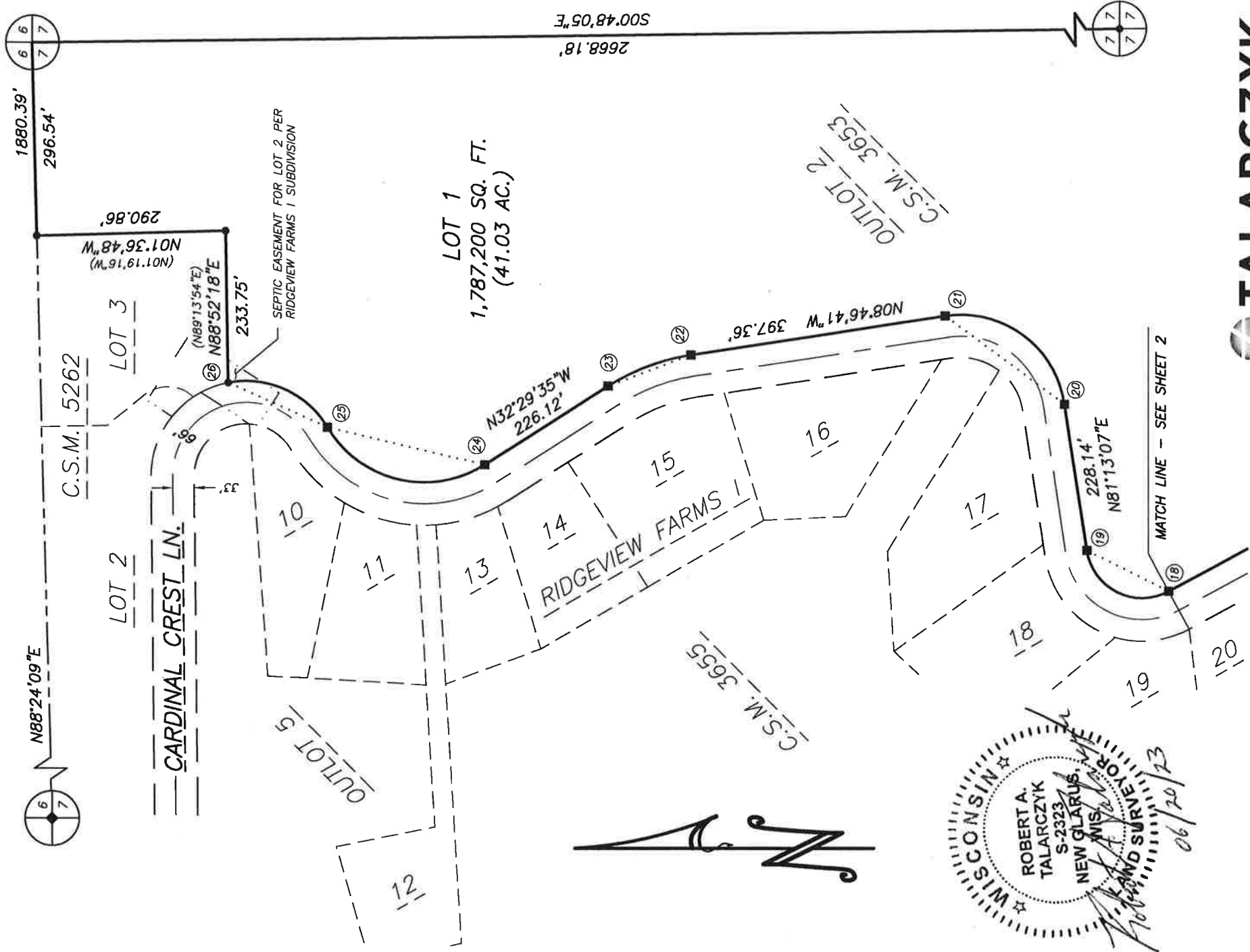


SHEET 2 OF 5

**TALARCZYK**  
LAND SURVEYS LLC  
517 2nd Avenue  
New Glarus, WI 53574  
608-527-5216  
www.talarczykksurveys.com

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Part of Outlot 2 of Certified Survey Map 3653 (Vol. 14, Pages 18-21) being in the Northeast, Southeast, and Southwest 1/4s of the Northwest 1/4 of Section 7, Town 4 North, Range 8 East, Town of Exeter, and the Southeast 1/4 of the Northeast 1/4 of Section 12, Town 4 North, Range 7 East, Town of New Glarus, Green County, Wisconsin.



ROBERT A. TALARCZYK  
 S-2323  
 NEW GLARUS, WI  
 LAND SURVEYOR  
 06/20/23

**TALARCZYK**  
 LAND SURVEYS LLC  
 517 2nd Avenue  
 New Glarus, WI 53574  
 608-527-5216  
 www.talarczyksurveys.com

JOB NO. 23097  
 POINTS 21241  
 DRWG. 23097\_1  
 DRAWN BY JMB

# CERTIFIED SURVEY MAP

NO. \_\_\_\_\_

That part of Outlot 2 of Certified Survey Map 3653 (Vol. 14, Pages 18–21) being in the Northeast, Southeast, and Southwest 1/4s of the Northwest 1/4 of Section 7, Town 4 North, Range 8 East, Town of Exeter, and the Southeast 1/4 of the Northeast 1/4 of Section 12, Town 4 North, Range 7 East, Town of New Glarus, Green County, Wisconsin, bounded and described as follows:

Beginning at the North 1/4 corner of said Section 7; thence S00°48'05"E, 2668.18' to the center of Section 7; thence S88°11'41"W along the South line of the Northwest 1/4 of Section 7, 1879.32' to the Easterly right of way line of Argue Road; thence Northwesterly, 89.24' along said right of way line and the arc of a curve to the left whose radius is 823.00' and whose chord bears N15°15'46"W, 89.20'; thence N18°22'09"W along said right of way line, 46.57'; thence Northerly, 513.25' along said right of way line and the arc of a curve to the right whose radius is 543.00' and whose chord bears N08°42'33"E, 494.36'; thence Northerly, 233.06' along said right of way line and the arc of a curve to the left whose radius is 518.88' and whose chord bears N22°55'12"E, 231.11'; thence N10°03'09"E along said right of way line, 61.53' to the Southerly right of way line of Cardinal Crest Lane; thence Southwesterly, 100.28' along said right of way line and the arc of curve to the right whose radius is 110.00' and whose chord bears S52°31'23"E, 96.85'; thence S26°24'05"E along said right of way line, 56.75'; thence Southwesterly, 158.47' along said right of way line and the arc of curve to the left whose radius is 123.00' and whose chord bears S63°18'58"E, 147.74'; thence N79°46'25"E along said right of way line, 40.45'; thence Easterly, 12.19' along said right of way line and the arc of a curve to the right whose radius is 217.00' and whose chord bears N81°22'57"E, 12.19'; thence S55°25'59"W, 423.03'; thence S43°45'28"E, 197.03'; thence Southeasterly, 402.25' along the arc of a curve to the left whose radius is 120.00' and whose chord bears S81°43'27"E, 238.67'; thence Northwesterly, 224.71' along the arc of a curve to the right whose radius is 120.00' and whose chord bears N55°53'24"E, 193.29'; thence Easterly, 127.47' along the arc of a curve to the left whose radius is 172.00' and whose chord bears N88°18'13"E, 124.57'; thence N82°34'31"E, 372.48'; thence N21°09'38"W, 187.36' to the Easterly right of way line of Cardinal Crest Lane; thence Northerly, 201.44' along said right of way line and the arc of a curve to the left whose radius is 138.00' and whose chord bears N13°29'24"E, 184.03'; thence N28°19'41"W along said right of way line, 165.07'; thence Northwesterly, 166.34' along said right of way line and the arc of curve to the right whose radius is 87.00' and whose chord bears N26°26'43"E, 142.14'; thence N81°13'07"E along said right of way line, 228.14'; thence Northwesterly, 236.03' along said right of way line and the arc of curve to the left whose radius is 163.00' and whose chord bears N36°13'13"E, 230.51'; thence N08°46'41"W along said right of way line, 397.36'; thence Northerly, 137.83' along said right of way line and the arc of a curve to the left whose radius is 333.00' and whose chord bears N20°38'08"W, 136.85'; thence N32°29'35"W along said right of way line, 226.12'; thence Northwesterly, 278.41' along said right of way line and the arc of a curve to the right whose radius is 174.00' and whose chord bears N13°20'40"E, 249.64'; thence Northerly, 178.88' along said right of way line and the arc of a curve to the left whose radius is 146.00' and whose chord bears N24°04'54.5"E, 167.90'; thence N88°52'18"E, 233.75'; thence N01°36'48"W, 290.86' to the North line of Section 7; thence N88°24'09"E, 296.54' to the point of beginning; subject to any and all easements of record.

I hereby certify that this survey is in compliance with Section 236.34 of the Wis. Statutes and the subdivision regulations of the Town of Exeter, the Village of New Glarus and the Green County Land Use & Zoning Department; and that under the direction of Carl Atwell, representative of the owner, Badger Ridge LLC, I have surveyed, monumented, and mapped the lands described herein; and that this map is a correct representation of all exterior boundaries of the land surveyed in accordance with the information provided.

June 20, 2023



*Robert A. Talarczyk*  
Robert A. Talarczyk, P.L.S.

CURVE TABLE

CURVE	RADIUS	ARC	DELTA	CHORD	CHORD BEARING	TAN BEARING-IN	TAN BEARING-OUT
1-2	823.00'	89.24'	6°12'46"	89.20'	N15°15'46"W	N12°09'23"W	
3-4	543.00'	513.25'	54°09'24"	494.36'	N08°42'33"E		N35°47'15"E
4-5	518.88'	233.06'	25°44'06"	231.11'	N22°55'12"E		N35°47'15"E
6-7	110.00'	100.28'	52°14'04"	96.85'	S52°31'23"E	S78°38'25"E	S26°24'21"E
8-9	123.00'	158.47'	73°49'14"	147.74'	S63°18'58"E	S26°24'21"E	
10-11	217.00'	12.19'	3°13'04"	12.19'	N81°22'57"E		N82°59'29"E
12-13	120.00'	402.25'	192°03'40"	238.67'	S81°43'27"E	S14°18'23"W	N02°14'43"E
13-14	120.00'	224.71'	107°17'22"	193.29'	N55°53'24"E	N02°14'43"E	S70°27'55"E
14-15	172.00'	127.47'	42°27'44"	124.57'	N88°18'13"E	S70°27'55"E	N67°04'21"E
16-17	138.00'	201.44'	83°38'10"	184.03'	N13°29'24"E	N55°18'29"E	
18-19	87.00'	166.34'	109°32'48"	142.14'	N26°26'43"E		
20-21	163.00'	256.03'	89°59'48"	230.51'	N36°13'13"E		
22-23	333.00'	137.83'	23°42'54"	136.85'	N20°38'08"W		
24-25	174.00'	278.41'	91°40'30"	249.64'	N13°20'40"E		N59°10'55"E
25-26	146.00'	178.88'	70°12'01"	167.90'	N24°04'54.5"E	N59°10'55"E	N11°01'06"W



LAND SURVEYS LLC

JOB NO. 23097  
POINTS 21241  
DRAWG. 23097\_1  
DRAWN BY JMB

SHEET 4 OF 5

517 2nd Avenue  
New Glarus, WI 53574  
608-527-5216  
www.talarczyksurveyors.com

# CERTIFIED SURVEY MAP No. \_\_\_\_\_

Part of Outlot 2 of Certified Survey Map 3653 (Vol. 14, Pages 18-21) being in the Northeast, Southeast, and Southwest 1/4s of the Northwest 1/4 of Section 7, Town 4 North, Range 8 East, Town of Exeter, and the Southeast 1/4 of the Northeast 1/4 of Section 12, Town 4 North, Range 7 East, Town of New Glarus, Green County, Wisconsin.

TOWN APPROVAL: Approved for recording this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ by the  
Town of Exeter.

\_\_\_\_\_  
Town Chairperson

\_\_\_\_\_  
Town Clerk

VILLAGE APPROVAL: Approved for recording this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ by  
the Village of New Glarus.

\_\_\_\_\_  
Village Clerk

VOL. \_\_\_\_\_ PAGE \_\_\_\_\_

COUNTY APPROVAL CERTIFICATE: Approved for recording this \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_ by the Green County Land Use & Zoning Department.

\_\_\_\_\_  
Zoning Administrator



JOB NO. 23097  
POINTS 21241  
DRWG. 23097-1  
DRAWN BY JMB

 **TALARCZYK**  
LAND SURVEYS LLC

517 2nd Avenue  
New Glarus, WI 53574  
608-527-5216  
www.talarczyksurveys.com

# VILLAGE OF NEW GLARUS



## ADMINISTRATION DEPARTMENT

---

### MEMORANDUM

---

**To:** New Glarus Village Board  
**From:** Lauren Freeman, Village Administrator  
**Date:** July 18, 2023  
**Re:** ARPA Projects Update

---

#### Background:

The Village of New Glarus received \$225,142 from the American Rescue Plan Act (ARPA). At their April 18, 2023 meeting, the Village Board approved the following allocations for use of ARPA funds. The table below includes the original budgets and the actual (or estimated) amount spent:

<b>Project:</b>	<b>Budgeted:</b>	<b>Actual/Estimated:</b>
Lead Line Replacement	\$6,200	\$6,100
Pool Heater	\$16,212	\$19,600
Highway 69 Stormwater Lining	\$37,800	\$37,800*
Police Squad Car	\$60,000	\$62,000*
Police Tasers	\$14,582	\$14,582
Police Bullet Resistant Window Film	\$7,043	\$7,043*
Security Cameras	\$14,000	
Public Works Tractor	\$48,000	\$35,484
Village Hall Technology**	\$15,000	\$10,637*
Floral Clock Lighting	\$2,000	\$2,065
Pool Benches	\$2,800	\$2,800*
<b>TOTAL</b>	<b>\$223,637</b>	<b>\$198,111</b>
<b>REMAINING AMOUNT</b>	<b>\$1,505</b>	<b>\$27,031</b>

*\*Estimated cost, final invoice not yet received.*  
*\*\*Replaced four outdated computers and a postage machine.*

#### Discussion:

Given that the Public Works tractor came in significantly under budget, the Village Board has approximately \$27k to allocate towards security cameras and/or another project.

Security Cameras:

The Village Board approved a placeholder of \$14k to be used for security cameras, with the location of those cameras to be determined by the Board at a later date. With approximately \$27k remaining ARPA funds, the Village Board could choose to use some or all of those funds towards security cameras. The quotes for the various locations are provided as an attachment. The total cost to install security cameras at Village Hall, Village Park, Swimming Pool, and three intersections would be \$33,384 which is over budget.

Digital Payroll Solution:

The Village currently contracts with Civic Systems who provides accounting and payroll software. Civic offers an add-on module called “miTime” that allows Village employees to electronically submit and approve timesheets. This upgrade would likely reduce the amount of time staff are filling out and approving time sheets, and reduce the burden on the Deputy Village Clerk/Treasurer who reviews and enters the time into the system. The total cost of the “miTime” upgrade is \$6,900. This would also require an increase of \$1,125 in the annual support fees.

The Village is also utilizing an outdated version of the Civic software. Staff have been told by Civic that the Village will eventually need to upgrade the financial software to the latest version. The cost of this upgrade would be an additional \$19,680. This would also require an increase of \$1,200 in annual support fees each year for three years.

**Possible Funding Scenarios:**

Option 1:

<b>Project:</b>	<b>Cost:</b>
miTime Module	\$6,900
Village Park Camera (1)	\$4,495
PTP Transponder	\$1,450
Intersection Cameras (2)	\$8,420
Camera Licensing	\$5,040
TOTAL	\$26,305
REMAINING	\$726

Option 2:

<b>Project:</b>	<b>Cost:</b>
PTP Transponder	\$1,450
Village Park Camera (1)	\$4,495
Swimming Pool Camera (1)	\$4,010
Intersection Cameras (3)	\$12,480
Camera Licensing	\$5,130
TOTAL	\$27,565
REMAINING	(\$534)



Option 3:

<b>Project:</b>	<b>Cost:</b>
miTime Module	\$6,900
Civic Software Upgrade	\$19,680
TOTAL	\$26,580
REMAINING	\$451



**COMPLEX**  
SECURITY SOLUTIONS INC.

5100 S. Calhoun Road  
New Berlin WI 53151  
(262) 207-4099,  
Sales@cplexsolutions.com

# Proposal

<b>Proposal #</b>	1010161854
<b>DATE</b>	02/17/2023

<b>CUSTOMER</b>
Village of New Glarus Drake Daily administrator@newglarusvillage.com 319 2nd Street New Glarus, WI, 53574 (608) 527-5971

<b>SERVICE LOCATION</b>
Village of New Glarus 319 2nd Street New Glarus, WI, 53574

<b>Description</b>	<p><b>Any proposal \$5,000.00 or greater requires a down payment of 50% to purchase material and equipment needed for installation. Material and equipment will be ordered once the signed agreement is returned with the 50% down payment.</b></p> <p>CITY WIDE CAMERA PROJECT - 12/12/2022</p> <p>SCOPE OF WORK:          PROVIDE ALL AXIS CAMERAS AND PARTS          PROVIDE INSTALLATION          PROVIDE LINE VOLTAGE TO PTP SYSTEM ON POLES          PROVIDE LICENSING TO CONVERT EXISTING EXACQ SERVER TO CAMERA STATION</p> <p>EXCLUDES:          LINE VOLTAGE</p>
--------------------	--

## Estimate

<b>Description</b>	<b>Qty</b>	<b>Rate</b>	<b>Tax</b>	<b>Total</b>
<b>Village Hall Exterior - (2 Cameras) - Includes Cabling, Labor, Material</b>				\$5,639.92
<b>AXIS P3727-PLE Network Camera</b>				
<b>AXIS T91D61 Wall Mount 1.5in NPS, AXIS</b>				
<b>AXIS T94N01D PENDANT KIT (P3717)</b>				
<b>AXIS T91A64 Corner Bracket Mount</b>				
<b>Network Cabling</b>				
<b>Service Technician Installation</b>				

<b>Miscellaneous Parts Including Conduit, Wire, Junction Boxes, Door Contacts</b>	
<b>AXIS P3807-PVE 8MP/DOM</b>	
<b>Village Hall Exterior PTP Origin Transponder(s)</b>	\$1,449.95
<b>Village Park Multisensor - (1 Camera) - Includes Cabling, Labor, Material, Transponder / Receiver</b>	\$4,494.91
<b>AXIS P3727-PLE Network Camera</b>	
<b>Network Cabling</b>	
<b>AXIS T98A19-VE Surveillance Cabinet / Enclosure, Vandal Resistant</b>	
<b>Miscellaneous Parts Including Conduit, Wire, Junction Boxes, Door Contacts</b>	
<b>UI PBE-5AC-US</b>	
<b>Service Technician Installation</b>	
<b>AXIS T91D61 Wall Mount 1.5in NPS, AXIS</b>	
<b>AXIS T94N01D PENDANT KIT (P3717)</b>	
<b>AXIS T91B47 Pole Mount</b>	
<b>Swimming Pool Multisensor - (1 Camera) - Includes Cabling, Labor, Material, Receiver</b>	\$4,009.93
<b>AXIS P3727-PLE Network Camera</b>	
<b>AXIS T91D61 Wall Mount 1.5in NPS, AXIS</b>	
<b>AXIS T91B47 Pole Mount</b>	
<b>AXIS T94N01D PENDANT KIT (P3717)</b>	
<b>AXIS T98A19-VE Surveillance Cabinet / Enclosure, Vandal Resistant</b>	
<b>Miscellaneous Parts Including Conduit, Wire, Junction Boxes, Door Contacts</b>	
<b>UI PBE-5AC-US</b>	
<b>Service Technician Installation</b>	
<b>Intersection 1 - (1 Camera) - Includes Cabling, Labor, Material,</b>	\$4,209.92

<b>Transponder / Receiver</b>	
<b>AXIS P3727-PLE Network Camera</b>	
<b>AXIS T91D61 Wall Mount 1.5in NPS, AXIS</b>	
<b>AXIS T91B47 Pole Mount</b>	
<b>AXIS T94N01D PENDANT KIT (P3717)</b>	
<b>AXIS T98A19-VE Surveillance Cabinet / Enclosure, Vandal Resistant</b>	
<b>UI PBE-5AC-US</b>	
<b>Service Technician Installation</b>	
<b>Miscellaneous Parts Including Conduit, Wire, Junction Boxes, Door Contacts</b>	
<b>Intersection 2 - (1 Camera) - Includes Cabling, Labor, Material, Transponder / Receiver</b>	<b>\$4,209.92</b>
<b>AXIS P3727-PLE Network Camera</b>	
<b>AXIS T91D61 Wall Mount 1.5in NPS, AXIS</b>	
<b>AXIS T91B47 Pole Mount</b>	
<b>AXIS T94N01D PENDANT KIT (P3717)</b>	
<b>AXIS T98A19-VE Surveillance Cabinet / Enclosure, Vandal Resistant</b>	
<b>Miscellaneous Parts Including Conduit, Wire, Junction Boxes, Door Contacts</b>	
<b>UI PBE-5AC-US</b>	
<b>Service Technician Installation</b>	
<b>Intersection 3 - (1 Camera) - Includes Cabling, Labor, Material, Receiver</b>	<b>\$4,059.93</b>
<b>AXIS P3727-PLE Network Camera</b>	
<b>AXIS T91D61 Wall Mount 1.5in NPS, AXIS</b>	
<b>AXIS T91B47 Pole Mount</b>	
<b>AXIS T94N01D PENDANT KIT (P3717)</b>	
<b>AXIS T98A19-VE Surveillance Cabinet / Enclosure, Vandal</b>	

<b>Resistant</b>	
<b>Miscellaneous Parts Including Conduit, Wire, Junction Boxes, Door Contacts</b>	
<b>UI PBE-5AC-US</b>	
<b>Service Technician Installation</b>	
<b>AXIS Camera Station Conversion Licensing / Programming (45 Cameras)</b>	\$5,309.55
<b>AXIS Core License</b>	
<b>Service Technician Installation</b>	

Proposal Exclusions
<p><b>We specifically exclude the following from our proposal:</b></p> <ul style="list-style-type: none"> <li>• Additional components other than stated above</li> <li>• Permits, if necessary</li> <li>• Premium time, holiday time, after hours time, weekend time</li> <li>• A service charge of 1.5% per month will be assessed on balances that remain unpaid 30 days beyond the invoice term date.</li> </ul>

**Total: \$33,384.03**

ACCEPTANCE OF PROPOSAL: The above prices, scope, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work specified.

**I acknowledge that a 50% down payment is required (for proposals \$5,000.00 or greater) upon acceptance of this proposal.**

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

**Computer Software and  
Conversion Services Proposal**  
**Village of New Glarus**  
**Prepared by Civic Systems, LLC**



**civicsystems**

strong software, strong community

A SUBSIDIARY OF BAKER TILLY US, LLP

Civic Systems, LLC  
4807 Innovate Ln  
P.O. Box 7398  
Madison, WI 53707-7398  
Phone: 888.241.1517  
Fax: 608.249.1050  
mlaesch@civicsystems.com  
www.civicsystems.com

January 21, 2021

Civic Systems, LLC  
4807 Innovate Ln  
P.O. Box 7398  
Madison, WI 53707-7398

Village of New Glarus  
319 2nd Street  
New Glarus, WI 53574

You agree to purchase the software and services detailed below and Civic Systems, LLC agrees to provide them. **Payment is due upon execution of the contract unless other payment terms are negotiated.** The information provided in this proposal is valid for 90 days.

**INVESTMENT SUMMARY**

Connect License Fees (4 Concurrent Users)	\$ 65,600
<i>Less Connect Upgrade Discount</i>	<i>(45,920)</i>
Conversion/Setup	0
Training	0
New Module License Fees	4,500
Setup	1,800
Training	600
	<hr/>
<b>TOTAL INVESTMENT</b>	<b><u>\$ 26,580</u></b>
<b>ANNUAL SUPPORT INCREASE (New Modules)</b>	<b><u>\$ 1,125</u></b>

**SOFTWARE FOR LIFE:** Software for Life provides the assurance that the Village will never have to purchase another upgrade at any point in the future. As a result, the Village will always be on the latest version of the software. To attain the Software for Life Premium, annual support will increase \$1,200 each of the next three (3) years.

\*Travel costs are not included.

**SIGNATURE AGREEMENT**

The signatures below indicate each party's acceptance and understanding of the Computer Software and Services Contract, Attachment A – Caselle Software Distribution Agreement, and Attachment B – Civic Support Agreement.

**VILLAGE OF NEW GLARUS, WI**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CIVIC SYSTEMS, LLC**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## LICENSE FEES (4 CONCURRENT USERS)

Connect Upgrade Modules	License Fee	Conversion	Training Cost	Total Investment
<b>Based on 4 Concurrent User Licenses</b>	\$ 6,000	\$ 0	\$ NA	\$ <b>6,000</b>
<b>Accounts Payable</b>	7,200	Included	NA	<b>7,200</b>
<b>Accounts Receivable</b>	5,500	Included	NA	<b>5,500</b>
<b>Cash Receipting</b>	4,500	Included	NA	<b>4,500</b>
Payment Import	Included	Included	NA	<b>Included</b>
<b>General Ledger</b>	7,200	Included	NA	<b>7,200</b>
Activity Reporting	Included	Included	NA	<b>Included</b>
Bank Rec	Included	Included	NA	<b>Included</b>
Budgeting	Included	Included	NA	<b>Included</b>
miExcel GL	FREE	Included	NA	<b>FREE</b>
<b>miViewPoint</b>	FREE	Included	NA	<b>FREE</b>
<b>Payroll</b>	10,900	Included	NA	<b>10,900</b>
Direct Deposit	Included	Included	NA	<b>Included</b>
Electronic Submittals	Included	Included	NA	<b>Included</b>
Timekeeping	Included	Included	NA	<b>Included</b>
<b>Project Accounting</b>	4,500	Included	NA	<b>4,500</b>
<b>Special Assessments</b>	3,500	Included	NA	<b>3,500</b>
<b>Utility Billing</b>	16,300	Included	NA	<b>16,300</b>
Direct Pay	Included	Included	NA	<b>Included</b>
Electronic Read Interface	Included	Included	NA	<b>Included</b>
Tax Certification	Included	Included	NA	<b>Included</b>
<b>Less: Connect Upgrade Discount</b>	<b>(45,920)</b>	<b>--</b>	<b>--</b>	<b>(45,920)</b>
<b>TOTALS COSTS</b>	<b><u>19,680</u></b>	<b>≡</b>	<b>≡</b>	<b><u>19,680</u></b>

## NEW MODULES

Connect Upgrade Modules	License Fee	Conversion/ Setup	Training Cost	Total Investment	Total Investment
<b>miPay</b>	\$ Free	\$ --	\$ --	\$ Free	\$ Free
miTime	<u>4,500</u>	<u>1,800</u>	<u>600</u>	<u>6,900</u>	<u>1,125</u>
<b>TOTALS COSTS</b>	<b><u>4,500</u></b>	<b><u>1,800</u></b>	<b><u>600</u></b>	<b><u>6,900</u></b>	<b><u>1,125</u></b>



## OPTIONAL MODULES

Selected Product Descriptions	License Fee 6 Concurrent	One-Time conversion/ setup	Training and Onsite Assistance Cost/Days	Year one Total w/o Support	Annual Fees*
<b>Concurrent Users Above 4 (each)</b>	\$ 2,000	\$ 0	\$ 0	\$ 2,000	\$ 500
<b>Accounts Payable Add Ons</b>					
AP ACH with Vendor Notifications	2,500	--	--	<b>2,500</b>	300
miExcel AP	1,000	--	--	<b>1,000</b>	250
<b>miViewPoint Add Ons</b>					
miAP Workflow	4,500	1,200	600	<b>6,300</b>	1,125
miBudget	3,000	300	300	<b>3,600</b>	750
<b>Utility Billing Add Ons</b>					
Community Portal (Online Payments)	2,500	--	--	<b>2,500</b>	500
Service Orders with Mobile SO	4,000	900	600	<b>5,500</b>	1,000

\*Above amounts do not include travel expenses

\*\*If Online Bill Presentment is chosen additional setup and training payments along with all transaction and hosting payments are paid to the online billing provider. These prices can be provided by our Preferred Vendor.

## HARDWARE REQUIREMENTS

### Network System Requirements – Caselle® Connect – Network

Important! Using servers or workstations that do NOT meet the specified network system requirements may result in unsatisfactory performance and response times. This document lists the minimum hardware and software requirements for installing Connect.

Network Server Operating System	Microsoft® Windows 2012, 2012 R2, 2016 Server (64-bit) or 2019 (64-bit)
Network Server Equipment	Intel® Xeon® Quad-Core Processor 3.0 Ghz or higher   Minimum 16 GB of available RAM   30 GB available disk space for Caselle Connect applications (180 MB) and data   Separate physical hard drive for SQL log file 8-15 K SAS HDD preferred   Color SVGA .28 Monitor   1 GB Ethernet Network Card   1 GB Ethernet Switch   DVDRW Drive All hardware must be Microsoft® certified (request printed certification documents). Intel® Core™ i3, Intel® Celeron®, and AMD Sempron™, and Intel® Pentium processors are NOT recommended.
Database Server Equipment and Operating System	<ul style="list-style-type: none"> <li>• Use the Recommended Network Server. For better performance, increase memory on network server or, use a separate Database Server (same specifications as the Network Server).</li> <li>• Networks with more than ten workstations may require faster processors and/or more memory than the recommended.</li> </ul>
Database Software	Microsoft® SQL Server 2012 (64-bit), 2014 (64-bit) or 2016 (64-bit), or 2019 (64-bit)
Network Server and Database Server Power Protection	True On-Line UPS, 600 Voltamps minimum with UPS Monitoring card, cable, and software.
Workstation Computer	Intel Core 2 Duo, i5, or i7 (3 GHz or higher)   8 GB of available RAM   30 GB available disk space for Caselle Connect applications (180 MB) and data   LCD Monitor All hardware must be Microsoft® certified (request printed certification documents). Intel® Core™ i3, Intel® Celeron®, and AMD Sempron™, and Intel® Pentium processors are NOT recommended.
Workstation Operating System	Windows 10™ Professional (32-bit or 64-bit).
Workstation Power Protection	UPS/Battery backup unit
Backup System	Network quality system to back up fileserver hard drive on one tape and provide tape read after write verification. Make sure the backup system supports backing up MSSQL Databases. Example: Backup Exec with SQL Agent.
Data File Transfer	DVDRW Drive
Printer	HP Laser Printer or Canon Copiers with PCL or Postscript Drivers
Receipt Printer	Ithaca 9000 and 1500 Series Printers   Star TSP100   Epson TM – U325, TM-U675, and Epson TM – H6000IV
Internet Access	DSL, ISDN, or T1 Explanation: Caselle® Applications require Internet access to download program updates. Using an Internet connection that is slower than 256 Kbps will take significantly longer to download data.
Email	Email that is compatible with Microsoft® Windows.
Network Installer	Microsoft® Certified
Web Services	IIS 7 (Windows Server 2008, 2012)
miViewPoint Only needed if miViewPoint is being installed.	IIS 7 or later   30 GB of available disk space for miViewPoint on the IIS and SQL Servers   Modern Web Browser on any PC using miViewPoint (IE11 or greater, up to date Chrome, or up to date Firefox) If miViewPoint is made internet available a modern mobile browser is required.

**Caselle**  
**1656 S East Bay Blvd, Ste 100**  
**Provo, UT 84606**  
**CASELLE, INC.**  
**SOFTWARE LICENSE AGREEMENT**

Caselle Agrees to provide the software to you, subject to the following terms and conditions.

**1. GRANT OF LICENSE**

Caselle, Inc. and its Licensors agrees to grant, and You agree to accept a limited, non-transferable, non-exclusive license ("License") to use the computer programs, with the accompanying manuals, literature and other materials ("Software") as detailed under Items, subject to the terms and conditions of this Software License Agreement and subject to termination as provided herein. The term Software shall also include all revisions, updates, enhancements and new modules or add-ons to the existing Software as detailed under Items.

**2. TITLE AND CONFIDENTIALITY**

Title and full ownership rights to the Software licensed under this agreement, including, without limitation, all intellectual property rights therein and thereto, and any copies You make, remain with Caselle. It is agreed the Software is the proprietary, confidential, trade secret property of Caselle, whether or not any portions thereof are or may be copyrighted and You shall take all reasonable steps necessary to protect the confidential nature of the Software as You would take to protect Your own confidential and trade secret information. You further agree that You shall not make any disclosure of any or all such Software (including methods or concepts utilized therein) to anyone, except to employees, agents, or contractors working for You to whom such disclosure is necessary to the use for which rights are granted hereunder. You shall appropriately notify all employees, agents, and contractors to whom any such disclosure is made that such disclosure is made in confidence and shall be kept in confidence by them. Upon Caselle's request, such employees, agents, and contractors shall enter into an appropriate confidentiality agreement for secrecy and nonuse of such information which by its terms shall be enforceable by injunctive relief at the request of Caselle. If Caselle makes such a request, it shall provide You with the appropriate confidentiality agreements. The obligations imposed by this section upon You, Your employees, agents, and contractors, shall survive and continue after any termination of rights under this Agreement. It shall not be a breach of this agreement if you are required to disclose or make the Software available to a third party or to a court if the Software is required to be disclosed pursuant to a state's "open records" law, or is subpoenaed or otherwise ordered by an administrative agency or court of competent jurisdiction to be produced.

**3. LICENSE**

**You may:**

- A. Use the Software on a single CPU or network ("System") for the appropriate number of users. The Software may be moved to and used on another System, but shall under no circumstances be used on more than one System at a time.
- B. Make System readable copies of the software media provided with the Software as required for backup protection. Such copies may only be used in support of Your use of the Software on the System and may not be used for any other purpose. Each of these copies must have a label placed on the media indicating the Software is a proprietary product of Caselle.

**You may not:**

- A. Rent, lease, sublicense, assign, sell, loan or otherwise transfer this Software, in whole or in part, except as expressly permitted by this Agreement.
- B. Inspect, disassemble, decompile, reverse engineer or in any way attempt to determine the internal methods of the Software.
- C. Modify the Software or merge it into any other product without the express written consent of Caselle.
- D. Reproduce, prepare derivative works based upon, transmit or distribute the Software, or any part of it, in any form or by any means except as expressly permitted in this Agreement.
- E. Permanently transfer or assign the Software and the rights under this License to another party without the express written consent of Caselle.
- F. Use the Software to provide accounting services to multiple government agencies other than Your own.

Any attempt to do any of the above (A to F) shall void and terminate this Agreement.

**4. TERM**

This Software License Agreement is and shall be effective from the date of full execution and shall remain in force until terminated. You may terminate this Agreement at any time by notifying Caselle in writing and returning all copies and modifications of the Software within 30 days of such notification. Your License terminates automatically if you materially fail to comply with any terms or conditions of this Agreement and You must return all copies and modifications of the Software to Caselle or its agent within 30 days of receipt of written notification of such termination. For each day You retain the Software without a valid License You agree to pay Caselle \$100.

## 5. WARRANTY

Caselle warrants that it has sufficient right and title to the Software to grant You this License. For one (1) year from the date of receipt of the Software ("Warranty Period"), Caselle also warrants the Software media to be free from defects in materials and workmanship under normal use, and Software operation will substantially conform to the specification published by Caselle. If an error or a defect in the Software or its media becomes apparent within the Warranty Period, You must promptly notify Caselle, in writing, describing the defect. Upon confirming the error or defect Caselle will, at its exclusive option, repair or replace the item or refund the price paid for the defective item. Caselle does not warrant that the functions contained in the Software will meet Your requirements or that the operation of the Software will be uninterrupted or error free. The entire risk as to the results and performance of the Software is assumed by You. The warranty does not cover Software modified by anyone other than Caselle and problems with, or caused by, computer hardware or non-Caselle software.

## 6. DISCLAIMERS AND LIMITATIONS OF REMEDIES

Except as specifically stated in this Agreement, the Software is Licensed "as is" without warranty of any kind, either express or implied, including, but not limited to implied warranties of merchantability and fitness for a particular purpose. In no event shall Caselle be liable for any indirect, special or consequential damages, including, but not limited to, loss of anticipated profits, revenue or savings, business interruption or loss of business information arising from the use of or inability to use the Software or breach of any expressed or implied warranty, even if Caselle or its agent has been advised of the possibility of such damages. These limitations shall apply notwithstanding the failure of an essential purpose of any limited remedy. Caselle's aggregate liability under this agreement for damage will not, in any event, whether based upon contract, negligence, strict liability in tort, warranty or any other basis, exceed the License fees paid by You for the Software.

## 7. ADDITIONAL SERVICES

Support, Training and Data Conversion for the Software will be provided directly by Caselle, or its authorized agent, and are subject to separate agreements.

## 8. GENERAL

- A. The Warranty and Limitation of Remedies gives You specific legal rights. You may also have other rights, which vary from state to state, in which case the greater right will apply.
- B. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin and You hereby consent to the jurisdiction of State and Federal courts in Wisconsin. If any part of this Agreement violates applicable law, that part shall be deemed to be amended to the extent necessary to comply with the law.
- C. This Agreement constitutes the entire Agreement between Caselle and You and supersedes any prior Agreement or understanding, written or oral. Except as provided herein, this Agreement may not be amended or supplemented except in writing and properly executed by both parties.
- D. If any provision of this Agreement shall be adjudged by a court to be void or unenforceable, the same shall in no way affect any other provision of this Agreement or the validity or the enforceability of this Agreement.
- E. All rights and remedies provided herein are cumulative and are in addition to all other rights and remedies available at law or equity.
- F. In the event that either party successfully takes legal action to enforce any provision of this Agreement the unsuccessful party shall pay full costs and expenses of such action, including reasonable attorney's fees.
- G. Any notice required by this Agreement shall be deemed to have been properly given if sent by registered or certified mail.
- H. The waiver of any breach or default of this Agreement shall constitute a waiver only as to such particular breach or default and shall not constitute a waiver of any other breach or default. Failure to act by either party in exercising any right, power, or remedy under this Agreement, except as specifically provided herein, shall not operate as a waiver of any such right, power or remedy, and will not affect the validity of the whole or any part of this Agreement, or prejudice such party's right to take subsequent action.
- I. Neither party shall be held liable for delays in any of its performance resulting from acts of God, war, civil disturbance, court order, labor dispute or any other cause beyond its control.
- J. The relationship of the Parties shall be solely that of independent contractors. No partnership, joint venture, employment, agency or other relationship is formed, intended or to be inferred under this Agreement. Neither party to this Agreement shall attempt to bind the other, incur liabilities on behalf of the other, act as agent of the other, or authorize any representation contrary to the foregoing.
- K. This Agreement is binding upon and shall inure to the benefit of the parties, their successors and assigns. However, this Agreement is not assignable by you. This Agreement is personal to you and neither the Agreement, nor the rights or duties hereunder, may be voluntarily or involuntarily, directly or indirectly, assigned or otherwise transferred without the prior written consent of Caselle. Any unauthorized assignment or transfer shall constitute a breach hereof and shall be voidable by Caselle.

## CIVIC SUPPORT AGREEMENT

---

This Support Agreement is made by and between the VILLAGE OF NEW GLARUS (client), 319 2nd Street, New Glarus, WI 53574, and CIVIC SYSTEMS, LLC (Civic), 4807 Innovate Ln, Madison, Wisconsin 53707-7398.

### TERMS AND CONDITIONS

#### 1. DEFINITIONS

For purposes of this Civic Support Agreement, the subsequent capitalized terms will have the following meanings:

- A. "Client" – Will denote the VILLAGE OF NEW GLARUS, WI.
- B. "Civic" – Will denote Civic Systems, LLC.
- C. "Services" – Will denote services related to software training, onsite implementation assistance, and conversion services, as more specifically set forth in the "Conversion Services" attached hereto as Attachment "B".
- D. "Software" – Will denote end user computer programs and modules purchased by the Client from Civic, as more specifically set forth in the "Cost Detail" attached hereto as Attachment "A".
- E. "Product" – Will denote any goods or services produced by a third-party entity other than Civic.

#### 2. TERM

The initial term of this Support Agreement is for a period of 1 year(s) from the effective date. The effective date is defined as the date the first module is implemented and considered "live". Upon expiration of the initial term of the Support Agreement, it shall be deemed renewed with the same terms and conditions for further successive periods of one (1) year(s) unless either party has given the other party written notice not less than thirty (30) days prior to the expiration of the initial term or subsequent renewal term(s).

#### 3. CHARGES

Civic will invoice client on the effective date and semi-annually thereafter. Invoices are sent in December for Support services rendered in the subsequent six (6) months for January through June. Invoices are sent in June for Support services rendered in the subsequent six (6) months for July through December. All invoices are due within 30 days of the invoice date. Invoices not paid within 30 days are subject to 1.5% interest per month or an annual interest rate of 18% per year. Civic will cease any and all Support services for any invoice not paid within 90 days until payment is made in full. Civic has the right to increase support charges at each anniversary or the effective date. Written notice of such increases shall be given to client not less than thirty (30) days before the anniversary of the effective date.

#### 4. SERVICE HOURS

Civic will provide telephone and web support service five business days a week, from 8 AM to 5 PM Central Standard Time, excluding nationally recognized holidays. Annual support charges do not cover on-site support.

#### 5. SERVICE NOTIFICATION

Client shall notify Civic of support tickets, by contacting Civic support and identifying the issue and symptoms. Notification may be made to Civic via telephone, web, e-mail or fax, as outlined below and in any of the methods outlined in the **SOFTWARE SUPPORT** section below.

Telephone: 608 240 2600  
Toll-Free: 800 241 1517  
Fax: 608 249 1050  
E-mail: [support@civicsystems.com](mailto:support@civicsystems.com)  
Website: <http://www.civicsystems.com>

## **6. TERMINATION OF AGREEMENT**

This Support Agreement may be terminated as outlined under the **TERM** section above. In addition, Civic or client shall terminate this agreement immediately upon written notice thereof to the other party, in the event the other party shall have breached a material provision of this Support Agreement, which breach shall not have been cured within a thirty (30) day period. If breach is not capable of being cured within such thirty (30) day period, this Support Agreement shall not be terminable so long as the party committing such breach shall have established to the reasonable satisfaction of the other party that it is using all diligent efforts to effect such cure.

This Support Agreement may be terminated by either party effective immediately and without notice, upon: (i) the dissolution, termination of existence, liquidation or insolvency of the other party, (ii) the appointment of a custodian or receiver for the other party, (iii) the institution by or against the other party of any proceeding under the United States Bankruptcy Code or any other foreign, federal or state bankruptcy, receivership, insolvency or other similar law affecting the rights of creditors generally, or (iv) the making by the other party of any assignment for the benefit of creditors.

## **7. ASSIGNMENTS**

Civic shall not assign, transfer or pledge this Support Agreement and/or the services to be performed, whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of client. A consent to assign shall be subject to such conditions and provisions as client may deem necessary, accomplished by execution of a form signed by client, Civic, and the assignee.

## **8. PLACE OF USE**

The Customer shall provide a suitable, clean location for the installation and operation of the Product, including adequate surge protection on the electrical supply source.

## **9. RISK OF LOSS**

This Support Agreement does not cover service, maintenance or repair necessitated by loss or damage resulting from any cause beyond the control of Civic, including, but not limited to loss or damage due to fire, water, lightning, earthquake, riot, unauthorized service or modifications, theft, or any other cause originating outside the Product.

## **10. PERFORMANCE**

Civic shall exercise its best efforts in performing services covered under this Support Agreement, but shall not be liable for damages, direct or otherwise, for failure to perform services at a location deemed hazardous to health or safety or arising out of delays or failure in furnishing parts or services caused by Acts of God, Acts of Government, labor disputes or difficulties, failure of transportation or other causes beyond its control, or for any consequential damage whatsoever.

## **11. LIABILITY**

Civic is only obligated to provide software support services for the most currently released version of the Software, and the immediately preceding version. Civic shall not be responsible, nor incur liability of any kind, nature or description to client, its agents or employees or any other firm or corporation, whether direct or consequential, in event of failure or fault in condition or operation of the Product or for errors of omission in the transmission or display of information arising from the actual or alleged use of operation of the Product.

## 11. Warranty

- A. Each party represents and warrants to the other that it has full power and authority to enter into and perform this Agreement and the person signing this Agreement on behalf of each party hereto has been properly authorized and empowered to enter into this Agreement.
- B. Client warrants that it has the legal right and authority, and will continue to have the legal right and authority during the term of this Agreement, to operate, configure, provide, place, install, upgrade, add, maintain and repair (and authorize Civic to do any of the foregoing to the extent the same are included in the Services) the hardware, software and data that comprises any of client's information technology system upon which or related to which Civic provides Services under this Agreement.
- C. Civic represents and warrants that materials produced or used under this contract, including but not limited to software hardware, documentation, and/or any other item, do not and will not infringe upon any intellectual property rights of another, including without limitation patents, copyrights, trade secrets, trade names, and service marks and names.
- D. If a third party claim that the Software infringes upon any intellectual property rights of another which causes client's reasonable use of the software or other material supplied under this contract to be seriously endangered or disrupted, Civic shall promptly, without additional charge to client either procure for client the right to continue using the software or other material, or replace or modify that software or material so that it becomes non-infringing, provided that such replacement or modified software or material has the same functional characteristics as the infringing software or material. If none of the foregoing alternatives are possible even after Civic's best efforts, client shall have the right at its election, to terminate the license to the infringing software and Civic shall promptly refund to client all fees, costs, and charges paid by client to Civic for that software or material and any other software or material reasonably rendered ineffective as the result of said infringement.
- E. Civic warrants that any Services that it provides to client under this Agreement will be performed in accordance with generally accepted industry standards of care and competence. Client's sole and exclusive remedy for a breach of Civic's warranty will be for Civic, in its sole discretion, to either: (i) use its reasonable commercial efforts to re-perform or correct the Services, or (ii) refund the fee client paid for the Services that are in breach of Civic's warranty. Client must make a claim for breach of warranty in writing within thirty (30) days of the date that the Services that do not comply with Civic's warranty are performed. This warranty is voided in the event that client makes alterations to the Services provided by Civic or to the environment in which Services are used (including the physical, network and systems environments). If client does not notify Civic of a breach of Civic's warranty during that 30-day period, client will be deemed to have irrevocably accepted the Services.
- F. Civic does not warrant any third-party product (each, a "Product"). All Products are provided to client by Civic "AS IS." Civic will, to the extent it is allowed to by its vendors, pass through any warranties and indemnifications provided by the manufacturer of the Product. Client acknowledges that no employee of Civic or any other party is authorized to make any representation or warranty on behalf of Civic that is not in this Agreement.

## **12. LIMITATION ON LIABILITY**

In no event will Civic's liability exceed the license fees, services, and support fees paid to date by the Customer to Civic. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including the negligence of either party. In no event shall either party be liable for ANY lost profits, LOST Business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages arising out of or related to this Agreement.

Customer will indemnify Civic, its parent company (Baker Tilly US, LLP) and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorney's fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the Services of this Agreement.

In the event Civic is requested by the Customer; or required by government regulation, subpoena, or other legal process to produce its engagement working papers or its personnel as witnesses with respect to its Services rendered for the Customer, so long as Civic is not a party to the proceeding in which the information is sought, Customer will reimburse Civic for its professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

Civic will indemnify Customer against any damage or expense relating to bodily injury or death of any person or tangible damage to real and/or personal property incurred while Civic is performing the Services to the extent such damage is caused solely by the negligent acts or willful misconduct of Civic's personnel or agents in performing the Services.

Customer accepts and acknowledges that any legal proceedings arising from or in connection with the services provided under this Agreement must be commenced within twelve (12) months after the performance of the Services for which the action is brought, without consideration as to the time of discovery of any claim.

## **13. DEFAULT**

In the event of payment default by client, Civic shall be entitled to collect interest and collection costs, including court costs and reasonable attorney fees. In the event of default by the Customer in any term or condition herein, Civic may, at its option, refuse service or terminate its obligations under this Agreement.

## **14. FORCE MAJEURE**

In the event that either party is prevented from performing, or is unable to perform, any of its obligations under this Agreement due to any act of God, fire, casualty, flood, war, strike, lock out, failure of public utilities, injunction or any act, exercise, assertion or requirement of any governmental authority, epidemic, destruction of production facilities, insurrection, inability to obtain labor, materials, equipment, transportation or energy sufficient to meet needs, or any other cause beyond the reasonable control of the party invoking this provision ("Force Majeure Event"), and if such party shall have used reasonable efforts to avoid such occurrence and minimize its duration and has given prompt written notice to the other party, then the affected party's failure to perform shall be excused and the period of performance shall be deemed extended to reflect such delay as agreed upon by the parties.



## 15. NOTIFICATION

All notices or communications required or permitted as a part of the Agreement shall be in writing (unless another verifiable medium is expressly authorized) and shall be deemed delivered when:

- A. Actually received, or
- B. Upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the party, or
- C. If not actually received, ten (10) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the respective other party at the address set forth below or
- D. Upon delivery by client of the notice to an authorized Civic representative while at client site.

The addresses of the parties to this Agreement are as follows:

Civic Systems, LLC  
4807 Innovate Ln  
P.O. Box 7398  
Madison, WI 53707-7398

Village of New Glarus  
319 2nd Street  
New Glarus, WI 53574

## 16. WAIVER

This instrument contains the entire Agreement for support of the parties. It cannot be changed, altered or modified orally. All changes or modifications must be in writing by the parties hereto.

## 17. SOFTWARE SUPPORT

The customer will supply the conditions and data which caused the malfunction and help reproduce the failure. The following services are part of the Support Agreement:

- A. Telephone and Internet Support – Unlimited and reasonable telephone technical support is provided during the hours specified in the **Service Hours** section above. In addition, client has the ability to log support issues and search a knowledge base utilizing Civic’s customer support portal over the internet twenty-four (24) hours a day, seven (7) days a week. Technical support history, including issue and resolution, shall be available to client via the customer support portal over the internet for a period of three (3) years. Civic shall, on occasion, employ software tools that utilize the internet to troubleshoot technical support issues.
- B. Bug fixes and Updates – Civic shall provide client with all bug fixes and updates within twenty (20) days of receiving bug fixes and updates upon satisfactory software testing by Civic. Documentation communicating bug fixes, updates, and changes to the database schema shall be sent to client.
- C. Software Upgrades – Civic shall provide client with upgrades to the current platform when available. Civic shall provide client with all upgrades within thirty (30) days of satisfactory software testing by Civic. All relevant documentation communicating enhancements, changes to user manuals, changes to the database schema, etc. shall be sent to client.
- D. Trained Employees – Support will be provided to any employee that has completed formal training with Civic. Client shall notify Civic of any new employees requiring software support. New employees must schedule formal training with Civic at the current daily rate before support services are provided under the Support Agreement. If software support is required before training takes place, Civic will provide support as long as training has been scheduled with Civic

## 18. MISCELLANEOUS

This Support Agreement covers those services rendered for pre and post “go-live”.



# Village of New Glarus

319 Second Street

PO Box 399

New Glarus WI 53574

(608)527-2510

[www.newglarusvillage.com](http://www.newglarusvillage.com)

---

## {DRAFT} SPECIAL EVENT PERMIT # 23-SE-05 TEMPORARY "CLASS B" LICENSE # 23-T-5

**ISSUED TO:** New Glarus Vision Inc - Wilhelm Tell Festival

**EVENT:** Art in the Park

**DATES/TIMES:** September 3, 2023

### LOCATIONS/USES OF PUBLIC FACILITIES:

**VILLAGE PARK:** Event includes the exclusive use of Village Park, including shelter. **No dogs are allowed in Village Park and this should be disseminated to and followed by event participants.**

**STREET CLOSURES/NO PARKING:** 4<sup>th</sup> Avenue between Railroad Street and 2<sup>nd</sup> Street from 2:30 a.m. to 5:00 p.m.

### ALCOHOLIC BEVERAGES/OPEN INTOXICANTS:

Alcoholic beverages will be sold/ served at the event, open intoxicant in plastic cups will be in Village Park and designated area from Railroad Street to 2<sup>nd</sup> Street, between 3<sup>rd</sup> Avenue and 4<sup>th</sup> Avenue from 9:00 a.m. to 4:00 p.m. Signage will be posted noting: **"NO ALCOHOL BEYOND THIS POINT"**.

**TENTS:** Small, individual tents will be used by approximately 35 artists in the park and shall be anchored by stakes.

**DUMPSTERS:** Existing trash containers located in Village Park are sufficient. Organizers will provide extra garbage bags.

**RESTROOMS:** Number of restrooms shall be in conformance to FEMA specifications for the number of event attendees. Two porta-potties will be placed along park sidewalk by Village Pool Bathhouse.

**AMPLIFICATION:** Sponsor shall be permitted use of loud speakers/amplification devices to be used at Village Park in the center of open parks space west of swimming pool for a single live band between the hours of 12 p.m. and 3 p.m. 10x10 tent in the center of the event/village park.

### SPECIAL PROVISIONS FOR TEMPORARY CLASS "B" LICENSE:

1. The temporary alcohol license must be posted.
2. Permit holder has provided to the Village a schedule of licensed operators who will be serving alcohol in the tent. **NOTE: A licensed operator must be present at all times and all operator licenses must be posted in tent.**

**EMERGENCY PLAN:** Sponsor has completed and filed an Emergency Action Plan, which is made a part of this permit by reference.

**INSURANCE:** Required insurance is on file with the Village Clerk's Office.

PERMIT ISSUED: \_\_\_\_\_ BY: \_\_\_\_\_, Administrator



# Village of New Glarus

319 Second Street

PO Box 399

New Glarus WI 53574

(608)527-2510

[www.newglarusvillage.com](http://www.newglarusvillage.com)

---

## TEMPORARY "CLASS B" RETAILER'S LICENSE

For the sale of Wine at a  
GATHERING OR PICNIC

NO. 23-T-5

\$ 10.00

**WHEREAS**, the local governing body of the VILLAGE OF NEW GLARUS County of GREEN Wisconsin, has, upon application duly made, granted and authorized the issuance of Retail "Class B" License to New Glarus Vision Inc to sell wine, as defined by law, pursuant to Section 125.51(10) of the Statutes of the State of Wisconsin, and local ordinances;

**AND WHEREAS**, the said applicant has paid to the treasurer the sum of \$10.00 for such "Class B" Retailer's Wine License as provided by local ordinances, and has complied with all the requirements necessary for obtaining such license;

LICENSE IS HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Wine at the following described premises: In Tent, Village Park located from Railroad Street to 2<sup>nd</sup> Street, between 3<sup>rd</sup> & 4<sup>th</sup> Avenue, New Glarus, WI 53574. NOTE: The Temporary alcohol license must be posted at booth.

FOR THE FOLLOWING PERIOD: September 3, 2023 from 9 am to 4 pm

(Corporate Seal)

Given under my hand and the corporate seal of the

VILLAGE OF NEW GLARUS

County of GREEN State of Wisconsin,

This 19<sup>th</sup> day of July, 2023

---

Clerk

LIST OF SERVERS FOR EVENT:

SHANNON JELLE

---

BROOKE SKIDMORE

---

HALEY SHUTTER

---

DONNA DISCH

---

CASEY UMHOEFER

---

MELISSA YAUN

---

JILL SQUIRES

---

VILLAGE OF NEW GLARUS



9-1

APPLICATION FOR SPECIAL EVENT PERMIT

PERMIT FEE: #35.00 pd.
PERMIT NO. 23-SE-06
INSURANCE ON FILE: Coming

Special events are governed by village ordinances and organizers are responsible for all necessary permits, trash and litter pickup, and for damage to any property, as well as possible billing for village services. The organization/organizer agrees to be responsible for the supervision of the event and conduct of persons present.

1. NAME/DESCRIPTION OF EVENT: New Glarus Family Fest

APPLICANT NAME: Grace Church

ADDRESS: 416 2nd Street

TELEPHONE: 608 527-5664 CELL PHONE:

EMAIL: don@gracechurchng.org

SPONSORING ORGANIZATION: Grace Church

NAME OF HEAD OF ORGANIZATION: John Lewis

ADDRESS: 416 2nd Street

TELEPHONE: 608-527-5664 CELL PHONE: 608-558-2858

EMAIL: John@gracechurgng.org

DESIGNATED CONTACT PERSON FOR EVENT

CONTACT NAME: Don Wickstrum

ADDRESS: 416 2nd Street

PHONE: 608-558-1621 (Before event) 608-558-1621 (Day of event)

DATE(S) OF EVENT: 9-08 thru 9-11 (Event is held on 9/10)

ESTIMATED NUMBER OF DAILY ATTENDEES: 3500

(A completed Emergency Operations Plan must accompany this application if expecting 200 or more attendees)

2. LOCATION OF THE EVENT (Please attached a detailed map or diagram of your event)

Street

Does the event require streets to be closed? YES NO If yes which street(s) and when are you requesting they be closed:

STREET(S):

DATE/TIME:

1. 3rd Ave between 2nd street & Railroad St (we keep parking open in front of fest haus, just in years past)
2. 3rd Ave between 2nd street & Railroad St
3. 4th Ave between 2nd Street & Railroad St
4. Railroad St between 4th ave & 1st St (or 2nd ave)
5. 2nd street between 4th ave and 3rd ave

- 9-09 2pm -11:59pm
- 9-10 12am till 10pm
- 9-10 2am till 10pm
- 9-10 2am till 10pm
- 9-10 2am till 10pm

**Park**

Will event be held in a Village of New Glarus Park or utilize any park facilities?  YES  NO

- Village Park       Glarner Park       Veteran's Memorial Park  
 Candy Cane Park       Valle Telle Soccer Park       Hoesly Park

Are you requesting exclusive use of the park during this time?  YES  NO

If YES, which features? (ballfield, concession stand, shelter house, etc):

The entire park block

**3. TELL US ABOUT YOUR EVENT:**

Alcoholic Beverages

Will alcoholic beverages be served/sold? YES  NO

***Do you have a Class B license or will you be obtaining a temporary Class B permit?***

**YES** (Must attach amended class B license or temporary Application)

**NO** (You are unable to serve alcohol at this event)

Will you be requesting that open intoxicants be allowed on the streets (plastic cups only)?

YES  NO  If yes,

STREET(S):

DATE/TIME:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**NOTE: It is the responsibility of the Applicant in coordination with the Police Department to post the limit of the area in which open intoxicants will be allowed.**

**Street Use**

Do you require any special parking restrictions?  YES  NO If yes please indicate what type and where:

STREET(S):

DATE/TIME:

- 1. (See street closures)
- 2. 2nd Street between 4th ave and 5th ave for handicap we are not asking for closure just for us to be allowed to put up signs marking it for such
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

- See street closures
- 9-10
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Tents**

Will the event use a tent?  YES  NO If yes:

STREET(S):

Tent Size

DATE/TIME:

- 1. Open Field of park 30' x 40'
- 2. Open Field of park 20'x40
- 3. Open Field of park 20 x 20
- 4. Open Field of park small gazebos
- 5. \_\_\_\_\_

- 9-08 thru 9-11
- 9-08 thru 9-11
- 9-08 thru 9-11
- 9-08 thru 9-11
- \_\_\_\_\_

How will tent(s) be anchored? (i.e. stakes, cement barriers) Using Stakes into the grass ground  
NOTE: Stakes are **prohibited in the Village streets.** Violators will be responsible for actual costs to repair streets.

**Dumpsters**

Applicants will be required to organize and obtain dumpster facilities: (please identify location) Off of railway and 3rd ave

**Fireworks**

Will any fireworks or pyrotechnic devices be used during the event? YES   NO  
***(Please obtain the proper Fireworks Permit from the Village Clerk's Office and attach to this application)***

**Toilet Facilities (See Attached Guidelines)**

What toilet facilities will be made available to your participants?

Indoor at: \_\_\_\_\_

Outdoor: Portable Bathrooms

Location:

# of units

DATE/TIME:

- 1. SEE Map 16 units
- 2. \_\_\_\_\_

- 9-09/11
- \_\_\_\_\_



3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Amplification Devices**

Will there be the use of loudspeakers or amplifying devices?  YES  NO  
 If yes, proposed use of amplifying devices (i.e. live band, disc jockey): Speaker, Live Band, and entertainment

Date and time amplifying devices will be used: 9/10 1pm till 10pm (on and off for sound check)  
9/11 7am till 4pm festival set up till tear down

Accurate description of area amplifying devices will be used: Village Park Feild Area

**NOTICE TO APPLICANT:** The Chief of Police shall have the authority to revoke such permit when he believes such loudspeaker or amplifying device is becoming a nuisance because of the volume, the method in, which it is being used, or the location in, which it is being operated. [§ 224-9(C)(2)] **Any revocation shall be limited to the specific band and will not jeopardize other bands covered by the permit.**

**4. SAFETY/SECURITY FOR YOUR EVENT**

Do you have the correct level of insurance for your special event?  YES  NO  
*(Review special events Ordinance, Village must be named as additionally insured, current Certificate of Insurance must be attached)*

Does your event require additional police coverage? (Please confirm with NGPD)

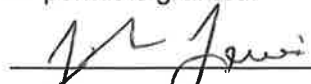
YES  NO


Number of Officers	DATE/TIME:
1. <u>2</u>	<u>9/10 11a till 4pm</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

[The use of Village Officers will be charged at \$45/hour]  
 55.

I/We John Lewis do hereby indemnify, defend and hold the Village and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the village on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted.

DATE: 6-16-23

  
\_\_\_\_\_  
Applicant Signature

  
\_\_\_\_\_  
Head of Sponsoring Organization Signature

**NOTICE TO APPLICANT:**

The Village Board requires that the applicant attend the meeting of the Village Board at which this application will be considered and that the application shall have been reviewed by the Public Works/Safety Committee and the Parks and Recreation Committee for their recommendation prior to its consideration by the Village Board.

The Village Board shall require the applicant to furnish **proof of comprehensive general liability insurance naming the Village of New Glarus as an additional insured**. The Village Board may require the applicant to furnish proof of Alcohol Liability Insurance.

**A completed Emergency Operations Plan must accompany this application if expecting 200 or more attendees.** After review of the application, the Village Board may request an Emergency Operations Plan for events with less than 200 expected attendees.

Municipal Ordinance  
Chapter 262 Art. III

**Jeff Sturdevant**  
**Chief of Police**  
sturdevant@newglaruspolice.com



Office: 608-527-2145  
Fax: 608-527-2062  
info@newglaruspolice.com

"America's Little Switzerland"

**Village of New Glarus  
Application for Special Event**

**Grace Church Family Festival  
Sponsored by the Grace Church**

**Date: September 8 – 11, 2023, Main event, September 10, 2023**

**New Glarus Police Department Special Restrictions Addendum**

- 1, The street closures are approved as requested New Glarus Public Works shall post the streets at least 48 hours prior to the event indicating when all the roads are closed.
- 2, The sponsor shall continue to work with the "Swiss Church" as they have in the past, to allow for adequate on street parking during their morning church services.
- 3, The sponsors shall provide their own additional event staff and security personnel for use within the festival area. They will coordinate their operations with the New Glarus Police Department prior to and during the actual event.
- 4, The sponsor shall provide and pay for two (2) uniformed New Glarus Police Officers\* working the festival and immediate grounds area. This shall be in effect for five (5) hours from 11:00 AM until 4:00 PM on 09-10-23.
- 5, The sponsor shall complete an Emergency Action Plan (EAP) and file the most current one with the New Glarus Police Department.
- 6, Any operation of ATV/UTV, Gators, etc., shall be in conformance to all State and Municipal Ordinances.
- 7, Number of Port-a-Potties, shall be in conformance to FEMA specifications for the number of event attendants.
- 8, As a reminder to the sponsor, "There are no dogs, allowed in the Village Park" and this should be disseminated to and followed by event participants.

\*The approximate cost per officer, per hour is: \$55.00.

STAFF SPECIAL EVENTS APPROVAL

EVENT: Family Fest

Staff acknowledges receipt of the submitted application and by signing is indicating submittal of their department's comments pertaining to the planned event.

POLICE DEPARTMENT APPROVAL BY:

Chief Jeffrey Stimpert  
updates to EAP + Sec addendum

DATE: 6-23-23

FIRE DEPARTMENT APPROVAL BY:

[Signature]

DATE: 6/19/2023

E.M.S. APPROVAL BY:

Chief X. Mueller

DATE: 6-19-2023

PUBLIC WORKS APPROVAL BY:

Joseph R. Corbett

DATE: 6-21-23

CLERK APPROVAL BY:

Deanna Young  
Deputy

DATE: 6-21-23

PARK APPROVAL BY:

Joseph R. Corbett

DATE: 6-21-23

APPROVED FOR PLACEMENT ON AGENDA:

Yann Jura  
Village Administrator

DATE: 6/29/23

Application Received  
Date: 6/20/23

Committee Review  
Date: PW 7/12  
Action: \_\_\_\_\_

Board Review  
Date: 7/18  
Action: \_\_\_\_\_

VILLAGE OF NEW GLARUS



APPLICATION FOR SPECIAL EVENT PERMIT

PERMIT FEE: \$35.00
PERMIT NO. 235807
INSURANCE ON FILE: [checkmark]

Special events are governed by village ordinances and organizers are responsible for all necessary permits, trash and litter pickup, and for damage to any property, as well as possible billing for village services. The organization/organizer agrees to be responsible for the supervision of the event and conduct of persons present.

1. NAME/DESCRIPTION OF EVENT: Fire Fest

APPLICANT NAME: New Glarus Fire Department

ADDRESS: 218 4th Ave New Glarus

TELEPHONE: 527-5300 CELL PHONE: S

EMAIL: newglarusfd.com

SPONSORING ORGANIZATION: New Glarus Fire Dept

NAME OF HEAD OF ORGANIZATION: Kevin Hendrickson

ADDRESS: 854 10th Ave

TELEPHONE: CELL PHONE: 1608 279 7711

EMAIL: Kevin.hendrickson@newglarusfd.com

DESIGNATED CONTACT PERSON FOR EVENT

CONTACT NAME: Aaron Funseth

ADDRESS: 312 Bth Ave

PHONE: 608-558-6595 (Before event) (Day of event)

DATE(S) OF EVENT: 8-5-23

ESTIMATED NUMBER OF DAILY ATTENDEES: 300

(A completed Emergency Operations Plan must accompany this application if expecting 200 or more attendees)

2. LOCATION OF THE EVENT (Please attached a detailed map or diagram of your event)

Street

Does the event require streets to be closed? YES NO If yes which street(s) and when are you requesting they be closed:

STREET(S):

DATE/TIME:

1. 4<sup>th</sup> Ave between 2<sup>nd</sup> St midblock 4<sup>th</sup> Ave 400 block 8-5-2023 6am to 11:59pm
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Park**

Will event be held in a Village of New Glarus Park or utilize any park facilities?  YES  NO

- Village Park       Glarner Park       Veteran's Memorial Park  
 Candy Cane Park       Valle Telle Soccer Park       Hoesly Park

Are you requesting exclusive use of the park during this time?  YES  NO

If YES, which features? (ballfield, concession stand, shelter house, etc):

Ball field

**3. TELL US ABOUT YOUR EVENT:**

Alcoholic Beverages

Will alcoholic beverages be served/sold?  YES  NO

**Do you have a Class B license or will you be obtaining a temporary Class B permit?**

YES (Must attach amended class B license or temporary Application)

NO (You are unable to serve alcohol at this event)

Will you be requesting that open intoxicants be allowed on the streets (plastic cups only)?

YES  NO If yes,

STREET(S):

DATE/TIME:

1. 4<sup>th</sup> Ave - 2<sup>nd</sup> street → midblock 4<sup>th</sup> Ave 11am  
400 block to 11:59pm
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**NOTE: It is the responsibility of the Applicant in coordination with the Police Department to post the limit of the area in which open intoxicants will be allowed.**

**Street Use**

Do you require any special parking restrictions?  YES  NO If yes please indicate what type and where:

STREET(S):

1. Village Hall Rear parking lot
2. \_\_\_\_\_
3. 2nd St. west side of street in
4. front of village hall
5. 4th Ave - 2nd St. -> 400 block 4th Ave

DATE/TIME:

- 8-3-23 12pm to Thursday  
8-6-23 11:59pm to Sunday  
8-5-23 7am to 2:30 pm  
8-4-23 3pm Friday  
8-5-23 11:59pm Saturday  
3pm

**Tents**

Will the event use a tent? YES   NO If yes:

STREET(S):

Tent Size

DATE/TIME:

- | STREET(S): | Tent Size | DATE/TIME: |
|------------|-----------|------------|
| 1. _____   | _____     | _____      |
| 2. _____   | _____     | _____      |
| 3. _____   | _____     | _____      |
| 4. _____   | _____     | _____      |
| 5. _____   | _____     | _____      |

How will tent(s) be anchored? (i.e. stakes, cement barriers) \_\_\_\_\_

NOTE: Stakes are **prohibited in the Village streets**. Violators will be responsible for actual costs to repair streets.

**Dumpsters**

Applicants will be required to organize and obtain dumpster facilities: (please identify location) NGFD Parking Lot

**Fireworks**

Will any fireworks or pyrotechnic devices be used during the event? YES   NO  
(Please obtain the proper Fireworks Permit from the Village Clerk's Office and attach to this application)

**Toilet Facilities (See Attached Guidelines)**

What toilet facilities will be made available to your participants?

Indoor at: 218 4th Ave

Outdoor:

Location:

# of units

DATE/TIME:

- |                            |           |                      |
|----------------------------|-----------|----------------------|
| 1. <u>NGFD Parking Lot</u> | <u>45</u> | <u>8-4-23 3pm to</u> |
| 2. _____                   | _____     | <u>8-6-23 3pm</u>    |

3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Amplification Devices**

Will there be the use of loudspeakers or amplifying devices?  YES  NO  
 If yes, proposed use of amplifying devices (i.e. live band, disc jockey): live band

Date and time amplifying devices will be used: 8-5-23 11am to 8pm

Accurate description of area amplifying devices will be used: outdoor speakers

and a live band from 4:30 - 7:30. outdoor speakers until 5pm  
live band will be inside the fire station

**NOTICE TO APPLICANT:** The Chief of Police shall have the authority to revoke such permit when he believes such loudspeaker or amplifying device is becoming a nuisance because of the volume, the method in, which it is being used, or the location in, which it is being operated. [§ 224-9(C)(2)] **Any revocation shall be limited to the specific band and will not jeopardize other bands covered by the permit.**

**4. SAFETY/SECURITY FOR YOUR EVENT**

Do you have the correct level of insurance for your special event?  YES  NO  
 (Review special events Ordinance, Village must be named as additionally insured, current Certificate of Insurance must be attached)

Does your event require additional police coverage? (Please confirm with NGPD)

YES   NO

Number of Officers	DATE/TIME:
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

[The use of Village Officers will be charged at \$45/hour]  
 #55.



I/We Aaron Funseth do hereby indemnify, defend and hold the Village and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the village on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted.

DATE: 6-26-23

Aaron Funseth

Applicant Signature

[Signature]

Head of Sponsoring Organization Signature

**NOTICE TO APPLICANT:**

The Village Board requires that the applicant attend the meeting of the Village Board at which this application will be considered and that the application shall have been reviewed by the Public Works/Safety Committee and the Parks and Recreation Committee for their recommendation prior to its consideration by the Village Board.

The Village Board shall require the applicant to furnish **proof of comprehensive general liability insurance naming the Village of New Glarus as an additional insured**. The Village Board may require the applicant to furnish proof of Alcohol Liability Insurance.

**A completed Emergency Operations Plan must accompany this application if expecting 200 or more attendees.** After review of the application, the Village Board may request an Emergency Operations Plan for events with less than 200 expected attendees.

Municipal Ordinance  
Chapter 262 Art. III

STAFF SPECIAL EVENTS APPROVAL

EVENT: Firefest

Staff acknowledges receipt of the submitted application and by signing is indicating submittal of their department's comments pertaining to the planned event.

POLICE DEPARTMENT APPROVAL BY:

Chief Jeffrey Studevant

DATE: 07-01-23

FIRE DEPARTMENT APPROVAL BY:

[Signature]

DATE: 6/26/2023

E.M.S. APPROVAL BY:

Chief K. Mueller

DATE: 06-26-2023

PUBLIC WORKS APPROVAL BY:

Paul R. Lockhart

DATE: 28 June, 23

Dep. CLERK APPROVAL BY:

Deanna Young

DATE: June 28, 23

PARK APPROVAL BY:

Paul R. Lockhart

DATE: 28 June, 23

APPROVED FOR PLACEMENT ON AGENDA:

Juan Juan  
Village Administrator

DATE: 6/28/23

Application Received  
Date: 6/27/23

Committee Review PW  
Date: 7/12/23  
Action: \_\_\_\_\_

Board Review V13  
Date: 7/18/23  
Action: \_\_\_\_\_

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 6-26-23

Town  Village  City of NEW GLARUS

County of GREEN

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association

(a) Name New Glarus Fire Department

(b) Address 218 4th Ave New Glarus  
(Street)  Town  Village  City

(c) Date organized 1902

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Kevin Hendrickson 854 10th Ave New Glarus

Vice President Jim Moldenhaur 212 13th Ave New Glarus

Secretary Josh Kammerud 606 5th Ave New Glarus

Treasurer Kendal Wenger 707 12th Ave New Glarus

(g) Name and address of manager or person in charge of affair: Aaron Furseth 312 12th Ave New Glarus

**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number 218 4th Ave

(b) Lot \_\_\_\_\_ Block 200

(c) Do premises occupy all or part of building? Yes, All of property also from 2nd street

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: To 400 block of 4th Ave.

**3. Name of Event**

(a) List name of the event Fire Fest

(b) Dates of event 8-5-2023

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)

Officer [Signature]  
(Signature/date)

Date Filed with Clerk 6/27/23

Date Granted by Council \_\_\_\_\_

New Glarus Fire Department  
(Name of Organization)

Officer [Signature] 6/26/23  
(Signature/date)

Officer [Signature] 6/26/23  
(Signature/date)

Date Reported to Council or Board PW 7112 #VB 7/18

License No. 23-T-6

**SERVERS LIST**

Licensed operator(s) must be present at all times. Please provide a list of servers for the event who hold a **valid** operator license in the *Village of New Glarus*.

NAME:

Mike Newil

---

---

---

---

---

---

---

---

---

---

---

Municipal Ordinance  
Section 185-16(E)

VILLAGE OF NEW GLARUS  
GREEN COUNTY  
WISCONSIN

RELEASE OF LIABILITY FORM  
FOR  
TEMPORARY ALCOHOLIC BEVERAGE LICENSEES  
LICENSE # 23-T-6

I hereby certify that I represent all parties in interest and that such Temporary Alcoholic Beverage License as granted by the Village Board of the Village of New Glarus is for the bona fide purpose of serving alcoholic beverages at date and time and at the location stipulated on the attached license and not for an other purpose.

The licensee, his successors or assigns, agrees to indemnify and hold harmless the Village of New Glarus, its officials, officers, agents or employees, against any claim or any cause of action for personal injury or property damage sustained by reason of the exercise of this license.

Date: 6-27-23

Aaron Furseth  
Applicant

Attest: Deanna Young  
Dept. Clerk/Treasurer

Municipal Ordinance  
Section 185-16(A)(2)



# Village of New Glarus

319 Second Street

PO Box 399

New Glarus WI 53574

(608)527-2510

[www.newglarusvillage.com](http://www.newglarusvillage.com)

---

SPECIAL EVENT PERMIT  
# 23-SE-07  
TEMPORARY CLASS "B" LICENSE #23-T-6

**ISSUED TO:** New Glarus Fire Department

**EVENT:** Fire Fest

**DATES/TIMES:** Saturday, August 5, 2023

**LOCATIONS/USES OF PUBLIC FACILITIES:**

1. Closure of 4<sup>th</sup> Avenue between 2<sup>nd</sup> street to the 400 block of 4<sup>th</sup> Ave/the western edge of Glarner Park.
2. Closure of Parking Lot between Village Hall and Fire Dept.
3. Parking stall closure, west side of street in front of Village Hall
4. Exclusive use of Glarner Park

**STREET CLOSURES/NO PARKING:**

1. 4<sup>th</sup> Avenue to be closed between 2<sup>nd</sup> Street to the 400 block of 4<sup>th</sup> Ave/the western edge of Glarner Park, Friday, August 4<sup>th</sup> at 3:00 p.m. to Saturday, August 5<sup>th</sup> at 11:59 p.m. This will leave at least 50% of 4<sup>th</sup> Ave open to residents and only block (3) three individual homes on the south side of the road. Those residents will be contacted by fire staff regarding the road closure.
2. Village Hall/NGFD Parking Lot to be closed from Thursday, August 3<sup>rd</sup> from 12:00 pm to Sunday, August 6<sup>th</sup> at 11:59 p.m.
3. Parking stall closure from 7am-2:30 pm. Parking stalls to include all stalls directly in front of Village Hall on west side of road only. No road closure will be needed.
4. Moveable barricades will be used at all road closures to ensure emergency personnel and vehicles are able to access the road.

**ALCOHOL:**

1. Open intoxicants will be allowed (plastic cups only) on 4<sup>th</sup> Avenue from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street, including the Village Hall parking lot and across the street from the fire station in front of 219 4<sup>th</sup> Ave., Saturday, August 5<sup>th</sup> from 11:00 a.m. to 11:59 p.m.
2. Locations of Open intoxicants will be posted with signs provided by the Chamber to designate the open area on all access points of Firefest. Caution tape will used to keep open intoxicants within designated areas.
3. For the live music on Saturday, August 5<sup>th</sup>, the sponsor shall provide at least one (1) fire department member (or private contract security) at the main entrance. This person shall be responsible for checking Identification of patrons entering to ensure they are of legal age to consume alcoholic beverages. They shall also maintain the security of the main entrance during the event and monitor patrons leaving to ensure all alcoholic beverages remain inside the designated areas.

**TENTS:** NONE

**DUMPSTERS:** Dumpster will be placed in the fire station parking lot, provided by permit holder.

**RESTROOMS:** Number of restrooms shall be in conformance to FEMA specifications for the number of event attendees. Portable toilet facilities (5) shall be provided by the permit holder in parking lot. Indoor facilities will be available at New Glarus Fire Station, 218 4<sup>th</sup> Avenue.

**AMPLIFICATION:** Permit holder shall be permitted use of loud speakers/amplification devices to be used on August 5<sup>th</sup> from 11:00 a.m. to 8:00 p.m. Amplification outdoors will be used from 11:00 a.m. to 5:00 p.m. and for a live band inside the fire station from 4:30 p.m. to 7:30 p.m. All music, equipment and other noise shall stop at 8:00 pm. Any disassembly, taking down of equipment and clean up shall be completed without creating any noise for the neighborhood residents.

**EMERGENCY PLAN:** Permit holder has completed and filed an Emergency Action Plan, which is made a part of this permit by reference.

**INSURANCE:** Required insurance is on file with the Village Clerk's Office.

**MISC:** Any work performed by Village staff outside normal working hours will be billed to the permit holder.

**SPECIAL PROVISIONS FOR TEMPORARY CLASS "B" AND "CLASS B" LICENSE:**

1. Temporary Class "B" Fermented Malt Beverage & "Class B" Wine licenses issued for the serving of intoxicating beverages on 8/5/23 between 11:00 a.m. to 8:00 p.m. at stand located at 218 4<sup>th</sup> Avenue including parking lot, fire station and from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street. **NOTE: The temporary alcohol license must be posted at booth.**
2. Permit holder has provided to the Village a schedule of licensed operators who will be serving alcohol at the stand. **NOTE: A licensed operator must be present at all times and all operator licenses must be posted at booth.**
3. As part of the Temporary Alcohol License, a signed Release of Liability Form is on file with the Village.

PERMIT ISSUED: \_\_\_\_\_

BY: \_\_\_\_\_  
Lauren Freeman, Administrator





# Village of New Glarus

319 Second Street

PO Box 399

New Glarus WI 53574

(608)527-2510

[www.newglarusvillage.com](http://www.newglarusvillage.com)

---

## TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

For the sale of Fermented Malt Beverages at a

GATHERING OR PICNIC

No. 23-T-6

\$ 10.00

**WHEREAS**, the local governing body of the VILLAGE OF NEW GLARUS County of GREEN Wisconsin, has, upon application duly made, granted and authorized the issuance of Retail Class "B" License to New Glarus Fire Department to sell Fermented Malt Beverages as defined by law and pursuant to Section 125.26(6) of the Statutes of the State of Wisconsin, and local ordinances;

**AND WHEREAS**, the said applicant has paid to the treasurer the sum of \$10.00 for such Class "B" Retailer's Fermented Malt Beverages & "Class B" Wine License as provided by local ordinances, and has complied with all the requirements necessary for obtaining such licenses;

LICENSE IS HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages at the following described premises: located at fire station, parking lot at 218 4<sup>th</sup> Avenue, New Glarus WI 53574.

FOR THE FOLLOWING PERIOD: Saturday, August 5, 2023 from 11:00 a.m. to 8:00 p.m.

Given under my hand and the corporate seal of the

(Corporate Seal)

VILLAGE OF NEW GLARUS

County of GREEN State of Wisconsin,

This 19<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Kelsey Jenson, Village Clerk



**VILLAGE OF NEW GLARUS  
ORDINANCE 23-06**

**AN ORDINANCE TO AMEND SECTION 288-21 (C) OF THE MUNICIPAL CODE OF THE  
VILLAGE OF NEW GLARUS  
PARKING REGULATIONS**

THE VILLAGE BOARD of the VILLAGE OF NEW GLARUS, GREEN COUNTY, WISCONSIN,  
does hereby ordain as follows:

AMEND Section 288-21 (C)  
**§288-21 Parking prohibited zones.**

(C) The east side of Third Street between Fourth and ~~Fifth~~ Sixth Avenues.

PRESENTED: 7/18/23  
ADOPTED: 7/18/23  
Published:

---

Roger Truttmann, Village President

---

Kelsey Jenson, Village Clerk